



INSTRUCTIONS

MGO CONNECT: NEW SELF-SERVICE CONSTRUCTION PERMIT PORTAL

Starting **December 2, 2024**, the City of Angleton Development Services Department will no longer accept permit submissions via email or hard copy. Instead, all applications must be submitted online through **MGO Connect**, the city's new self-service construction permit portal.

Go to the **City of Angleton Development Services Department** webpage (www.angleton.tx.us), click city departments, and find the link to our new portal.

Visit MGO Connect to apply for your permit virtually: <https://www.mgoconnect.org/cp/portal>.

Key Features:

- **Online Permit Applications:** Available for both residential and commercial construction.
- **User-Friendly Interface:** Designed to streamline the permit application process.
- **Jurisdiction Assistance:** Contact our staff at 979-849-4364 for guidance.
- **Technical Support:** For website issues, call the MGO Help Desk at 985-851-0760.

Getting Started:

1. Use **Google Chrome** and visit www.mgoconnect.org.
2. Click the **Customer Portal** blue bar.
3. Select **Texas** from the dropdown menu, then choose **Angleton** as your jurisdiction.
4. Click **Go** to access the City of Angleton portal.

Creating a New User Account:

1. Click **New Account** at the top of the page.
2. Follow the prompts and complete all required fields marked with an asterisk (*).
3. Upload necessary documents such as your driver's license and professional credentials (for contractors).
4. Once your account is created, select **Apply Online for a Permit** to begin your application.

Applying for a New Permit:

1. Choose your project type and select **Get Started on a New Application**.
2. Complete all five steps in the application process:
 - **Step 1:** Enter property information.
 - **Step 2:** Provide contact information for the applicant, property owner, contractor, architect, and engineer.

- **Step 3:** Fill out the required questionnaire fields.
- **Step 4:** Upload necessary files, including construction site plans and identification.
- **Step 5:** Review and submit your application.

Once submitted, you'll receive an application number for tracking purposes.

Checking Your Application Status:

1. Log in to your account via the **Customer Portal** on MGO Connect.
2. Select **Projects** to view the status of your applications.
3. Status colors indicate progress:
 - **Yellow:** Application sent to the jurisdiction.
 - **Orange:** Unset or pending.
 - **Red:** Returned for review.
 - **Green:** Approved or permit issued.

For further assistance, contact Development Services at 979-849-4364.

Thank you for using MGO Connect, where your permit process is just a click away!