

Council Liaison
Mark Gongora
Chairman
Chris Peltier
**Parks & Recreation
Director**
Megan Mainer



Commission Members
Bill Ahlstrom
Clara Dannhaus
Bonnie McDaniel
Jaime Moreno
Terry Roberts
Steven Sebok

**CITY OF ANGLETON, TEXAS
PUBLIC NOTICE OF A PARKS AND RECREATION BOARD MEETING
MONDAY, OCTOBER 12, 2020, 5:30 P.M.
120 S. CHENANGO STREET ANGLETON, TEXAS 77515**

NOTICE IS HEREBY GIVEN PURSUANT TO V.T.C.A., GOVERNMENT CODE, CHAPTER 551, THAT THE PARKS AND RECREATION BOARD FOR THE CITY OF ANGLETON WILL CONDUCT A MEETING, OPEN TO THE PUBLIC, ON MONDAY, OCTOBER 12, 2020, AT 5:30 P.M., AT THE CITY OF ANGLETON COUNCIL CHAMBERS LOCATED AT 120 S. CHENANGO STREET ANGLETON, TEXAS 77515.

In accordance with an Order of the Office of the Governor issued March 16, 2020, the Parks and Recreation Board Meeting of the City of Angleton, Texas will conduct the meeting scheduled at Monday, October 12, 2020, at 5:30 P.M., at The City of Angleton Council Chambers located at 120 S. Chenango Street Angleton, Texas 77515 and will be live-streamed on Facebook live at <https://www.facebook.com/cityofangleton/> to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The City will follow the minimum recommended health protocols as set forth by the Texas Health and Human Services.

AGENDA

1. Declaration of a quorum and call to order.
2. Approve the minutes from special meeting on September 8, 2020 and regular held meeting on September 14, 2020.
3. Discussion and possible action on Parks and Recreation bus wrap.

RECREATION

4. Discussion on Recreation Division updates.
 - a. ADA Doors
 - a. Pool Exterior Doors
 - b. Pool Slide
 - c. RFP for Angleton Recreation Center Roof

d. Youth Advisory Committee Update

PARKS

5. Discussion on Parks Division updates.
 - a. Lakeside Park Design Development
 - b. Welch Park Demolition
 - c. Municipal Pool Demolition
 - d. Disc Golf 18 Hole Installation
 - e. Park Patrol
 - f. Park Neighborhood Watch Program
 - g. Park Restroom Standardization
 - h. Additional Projects
6. Discussion and possible action on Texas Parks & Wildlife Grants.
7. Discussion and possible action on Parkland Dedication Ordinance revisions.
8. Discussion and possible action on Park Memorial policy.
9. Discussion and possible action on Naming Rights policy.
10. Discussion and possible action on American Legion partnership.
11. Discussion and possible action on Municipal Pool renaming.
12. Discussion and possible action on Bates and Dickey Parks renaming.
13. Adjournment

CERTIFICATION

I, Megan Mainer, Parks and Recreation Director, do hereby certify that this Notice of a Parks and Recreation Board Meeting was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times and to the City's website, www.angleton.tx.us, in compliance with Chapter 551, Texas Government Code. The said Notice was posted on the following date and time: Friday, October 9, 2020, by 5:30 p.m. and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

/s/ Megan Mainer

Megan Mainer
Parks & Recreation Director

In compliance with the Americans with Disabilities Act, the City of Angleton will provide reasonable accommodations for persons attending City meetings. The facility is wheelchair accessible and accessible parking spaces are available. To better serve you, please send your requests in advance. Please contact the City Secretary at 979-849-4364, extension 2115 or email faguilar@angleton.tx.us.



**CITY OF ANGLETON, TEXAS
AGENDA ITEM SUMMARY FORM**

MEETING DATE: 10/12/2020

ITEM # 2

PREPARED BY: Megan Mainer

AGENDA ITEM TITLE: Approve the minutes from special meeting on September 8, 2020 and regular held meeting on September 14, 2020.

AGENDA ITEM SECTION: (choose one below)

Ceremonial Presentation

Consent Agenda

Regular Agenda

Public Hearing

Executive Session

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

Approve the minutes from special meeting on September 8, 2020 and regular held meeting on September 14, 2020.

ATTACHMENTS (Attachment description):

20200908 Minutes and 20200914 Minutes

RECOMMENDATION: [Click here to enter text.](#)

NA



**CITY OF ANGLETON, TEXAS
PUBLIC NOTICE OF A SPECIAL JOINT MEETING
ANGLETON BETTER LIVING CORPORATION AND PARKS & RECREATION BOARD
TUESDAY, SEPTEMBER 8, 2020, 5:00 P.M.
120 S. CHENANGO STREET ANGLETON, TEXAS 77515**

THE FOLLOWING REPRESENTS THE ACTIONS TAKEN BY THE ANGLETON BETTER LIVING CORPORATION AND PARKS & RECREATION BOARD IN THE ORDER THEY OCCURRED DURING THE MEETING. THE BOARDS CONVENED IN A SPECIAL MEETING ON TUESDAY, SEPTEMBER 8, 2020, 5:00 P.M., IN THE ANGLETON CITY HALL COUNCIL CHAMBERS, 120 S. CHENANGO, ANGLETON, TEXAS.

1. Declaration of a quorum and call to order.

With a quorum present, Vice Chair John Wright called the Council Meeting to order at 5:05 P.M., Vice Chair Wright and Directors Ellen Eby, William Jackson, Chris Peltier, George Rau, and Charlyn Rogers. Officers present were President Chris Whittaker, Secretary Frances Aguilar, and Treasurer Susie Hernandez. Chairman Jason Perez was absent.

With a quorum present, Chairman Chris Peltier called the Parks & Recreation Board Meeting to order at 5:05 P.M., Chairman Chris Peltier and Members Bill Ahlstrom, Clara Dannhaus, Bonnie McDaniel, Jaime Moreno, Steven Sebok, and Terry Roberts were present.
2. Discussion and possible action on a City of Angleton Parks & Recreation Department Master & Strategic 10-Year Action Plan. (Megan Mainer)

The presentation was by Megan Mainer, Parks & Recreation Director and is attached.

Comprehensive PAR Strategic Plan Tracker

Short-Term 1-3 years

Goal	Objective #	Description	Action	Associated Costs	Action Plan FY	Done	Notes
Organizational	1.1.a	Improve partnerships with alternative providers	Strengthen partnerships with alternative providers such as schools.	Staff Time	FY1920	YES	Ongoing - AISD, TX AgriLife, ActionS, Angleton Library, Peach Street Farmers Market, Brazoria County
Organizational	1.1.b	Improve partnerships with alternative providers	Reevaluate current partnerships/agreements with local sports organizations and update as needed to enhance city status.	Staff Time	FY1920	YES	This is done on an annual basis
Organizational	1.1.c	Improve partnerships with alternative providers	Consider use of County fairgrounds for larger festivals and special events (market days, fireworks displays, etc.)	Staff Time	FY2021	NO	Discuss event options with Brazoria County including Kids rodeo and Family Festival as a combined event?
Organizational	1.2.a	Address marketing and outreach to the community	Consider creating a marketing position in the city (Add position for marketing position in alignment with new city branding policy).	Budget for creation of new position	FY2021	NO	Tourism and Marketing Superintendent
Organizational	1.2.b	Address marketing and outreach to the community	Create social media, website and marketing plan for Parks and Recreation Department.	Staff Time or Contract \$25,000	FY2021	NO	In house with resources collected from NRPA Connect and conferences
Organizational	1.2.c	Address marketing and outreach to the community	Identify and understand the various forms of communication by age group and improve efforts in outreach to the public.	Staff Time	FY2021	NO	
Organizational	1.3.a	Reevaluate and update the Mission and Vision Statements	Update to meet and identify the direction of the Department over the next 5-10 years	Staff Time	FY2122	NO	
Program & Service Delivery	2.1.a	Enhance programming for teens	Engage a teen advisory board, interact club or teen council to understand and implement programs/events of interest.	Staff Time	FY1920	NO	Ongoing
Program & Service Delivery	2.2.a	Expand senior programming	Continue to improve and add senior programming that provides a wide variety of offerings (active adult opportunities, more travel programs, fitness, and social activities).	Staff Time	FY2122	NO	Ongoing
Program & Service Delivery	2.3.b	Address adult sports programming	Consider trends that address special events/activities that improve opportunities for the adult population	Staff Time	FY1920	NO	Ongoing
Program & Service Delivery	2.5.a	Address gaps in level of service and programming in south side of city	Increase access to recreation opportunities on the south side of the city.	Staff Time	FY2021	NO	Ongoing
Program & Service Delivery	2.5.b	Address gaps in level of service and programming in south side of city	Perform outreach efforts that improve marketing and programming in the area.	Staff Time	FY2021	NO	Ongoing
Program & Service Delivery	2.6.a	Increase and improve family oriented programming	Consider trends and new opportunities that bring families into the parks and facilities throughout the city	Staff Time	FY2122	NO	Ongoing
Program & Service Delivery	2.7.a	Enhance Special Events/Community Events	Evaluate current events and look to improve upon those that are successful.	Staff Time	FY1920	NO	Ongoing

Comprehensive PAR Strategic Plan Tracker

Short-Term 1-3 years

Goal	Objective #	Description	Action	Associated Costs	Action Plan FY	Done	Notes
Program & Service Delivery	2.7.b	Enhance Special Events/Community Events	Address trends that are relevant to the area to provide new events to bring the community together.	Staff Time	FY2122	NO	Ongoing
Program & Service Delivery	2.7.c	Enhance Special Events/Community Events	Consider opportunities to provide events in different areas of the community (south side).	Staff Time	FY2122	NO	Ongoing
Program & Service Delivery	2.8.a	Enhance opportunities for fitness programming	Reevaluate current fitness and wellness programs to make improvements.	Staff Time	FY1920	NO	Staff has outlined a schedule for changes within this FY1920.
Program & Service Delivery	2.8.c	Enhance opportunities for fitness programming	Reevaluate use of space in recreation center to improve programming and provide additional opportunities.	Staff Time	FY1920	NO	Install gym curtain to allow for multiple programs/services at one time (i.e. TRX/open gym, pickleball/open gym, informal leagues/open gym
Facilities & Amenities	3.1.a	Plan for maintenance and replacement needs of parks and park amenities	Address low scoring components throughout system (see low scoring component list in Appendix A)	Staff Time	FY1920-FY2022	NO	
Facilities & Amenities	3.1.b	Plan for maintenance and replacement needs of parks and park amenities	Develop system to continue to assess parks and park components on an annual basis	Staff Time	FY1920 & FY2021	NO	Short-Term/Mid-Term: Staff has implemented a weekly park tour. Staff needs to have one employee who is a CPSI to inspect park systems on a monthly basis. A preventative maintenance/replacement plan has been developed for capital projects.
Facilities & Amenities	3.2.a	Address pedestrian connectivity throughout the city	Consider trails and multi-modal transportation plan to address walkable access to recreation facilities.	\$40,000-\$50,000	FY2021	NO	Short-Term/Mid-Term
Facilities & Amenities	3.2.c	Address pedestrian connectivity throughout the city	Consider ordinances for all new developments that address neighborhood or walkable services.	Staff Time	FY2122	NO	Short-Term/Mid-Term
Facilities & Amenities	3.3.a	Improve access to indoor facilities/space	Consider partnering with schools to provide access to indoor recreation opportunities and opportunities to increase program offerings.	Staff Time	FY2122	NO	Short-Term/Mid-Term
Facilities & Amenities	3.4.a	Address lack of outdoor water access (outdoor Municipal Pool)	Conduct feasibility study to improve outdoor water access in the city. This could include updates to existing outdoor pool location or other potential properties.	\$40,000-\$55,000	FY2021	NO	Short-Term/Mid-Term
Facilities & Amenities	3.5.a	Increase space for programming	Consider best use of space indoors for recreation center and opportunities for use of partner facilities.	Staff Time	FY2122	NO	Short-Term/Mid-Term
Facilities & Amenities	3.5.c	Increase space for programming	Consider outreach opportunities with potential partners for use of additional outdoor space.	Staff Time/\$TBD	FY2122	NO	Ongoing
Facilities & Amenities	3.7.a	Create a plan for improving mowing	Consider contracting out boulevard mowing.	Staff Time, \$savings	FY1920 & FY2021	NO	

Comprehensive PAR Strategic Plan Tracker

Short-Term 1-3 years

Goal	Objective #	Description	Action	Associated Costs	Action Plan FY	Done	Notes
Facilities & Amenities	3.8.a	Update and improve dog park	Consider improvements to the current dog park areas: entrance/access (new location away from shelter/south side along Kibera Street), additional features (shade structures, trees, etc.), add water sources for dogs, parking and other areas to enhance park.	\$60,000 - \$100,000	FY2122	NO	Short-Term/Mid-Term
Facilities & Amenities	3.9.b	Address need for access to nature trails	Consider providing nature trails in all future park improvement plan and individual park master plans where appropriate	Staff Time	FY2021 & FY2122	NO	Ongoing
Facilities & Amenities	3.10.b	Address parking accessibility and access at park and recreation facilities	Create a plan to address parking and reevaluate all other parking areas at parks and recreation facilities	Staff Time	FY2122	NO	Ongoing
Facilities & Amenities	3.12.a	Improve park restrooms	Create a plan to improve and increase standard of restrooms throughout all city facilities/parks.	Staff Time	FY1920 & FY2021	NO	Staff has renovated BG Peck and will bring up all other restrooms to that standard. Bales restrooms will be demolished and the concession stand restrooms are available to the public.
Level of Service	4.1.a	Consider opportunities to provide more parks and recreation access and increase parks per population ratio	Consider adding parks and park land or improving future park lands in area with no current service.	Staff Time	FY1920 & FY2021	NO	Ongoing/Long-Term
Level of Service	4.1.b	Consider opportunities to provide more parks and recreation access and increase parks per population ratio	Maintain current level of service in areas currently meeting threshold value	Staff Time	FY1920 & FY2021	NO	Ongoing
Level of Service	4.1.d	Consider opportunities to provide more parks and recreation access and increase parks per population ratio	Consider partnerships with alternative providers such as schools to provide access to quality recreation opportunities where Angleton park lands are limited but other lands exist.	Staff Time	FY2021	NO	Short-Term/Mid-Term
Level of Service	4.1.e	Consider opportunities to provide more parks and recreation access and increase parks per population ratio	Complete and implement ADA transition plan throughout park and recreation system.	Staff Time	FY2021 & FY2122	NO	Ongoing/Short-Term
Level of Service	4.2.b	Address safety and security in all parks	Consider improving patrol of parks.	Staff Time	FY1920	NO	Ongoing
Level of Service	4.2.c	Address safety and security in all parks	Create neighborhood involvement with watching and reporting suspicious behavior.	Staff Time	FY1920	NO	Ongoing

Comprehensive PAR Strategic Plan Tracker

Short-Term 1-3 years

Goal	Objective #	Description	Action	Associated Costs	Action Plan FY	Done	Notes
Level of Service	4.3.a	Create site specific improvements or individual master plans for existing and future park lands.	Freedom Park: upgrades to field turf, address safety concerns on north edge of loop walk, address improvements and future use of the park.	\$30,000	FY2021 & FY2122	NO	Short-Term/Mid-Term
Level of Service	4.3.e	Create site specific improvements or individual master plans for existing and future park lands.	Brazoria County Fairgrounds: Consider partnership that allows for increased programming for Parks and Recreation.	Staff Time	FY2122	NO	Short-Term/Mid-Term
Level of Service	4.3.f	Create site specific improvements or individual master plans for existing and future park lands.	Brushy Bayou Park: Pea gravel beneath swings needs replacing with safety surfacing	Staff Time	FY1920	NO	Also consider ADA walking path to elements and combining play systems for one unit that is accessible via paths.
Level of Service	4.3.g	Create site specific improvements or individual master plans for existing and future park lands.	Lakeside Park: Implement master plan elements	Staff Time	FY1920 & FY2021	NO	
Financial	5.1.a	Identify opportunities to increase funding	Consider naming rights, sponsorships, grants, donations, fundraisers, and other alternate forms of funding as identified in the funding exercise	Staff Time	FY1920	NO	Ongoing
Financial	5.2.a	Create and implement a scholarship program	Create a program (process, eligibility, etc.) and ensure that program is marketed and available to families in need.	Staff Time	FY1920	NO	Ongoing/Short-Term
Financial	5.3.a	Consider cost recovery policy to improve fee pricing structure	Develop a policy that consistently guides pricing for program, special events, rental and public/private partnerships.	Staff Time	FY1920	NO	

Comprehensive PAR Strategic Plan Tracker

Mid-Term 4-7 years

Goal	Objective #	Description	Action	Associated Costs	Done	Notes
Program & Service Delivery	2.3.a	Address adult sports programming	Increase opportunities for adults sports programming	Staff Time	NO	
Program & Service Delivery	2.34.a	Increase nature programming	Take advantage of the natural areas and parks in the city by providing nature opportunities (education, special events, etc.)	Staff Time	NO	
Program & Service Delivery	2.8.b	Enhance opportunities for fitness programming	Provide outdoor fitness programs.	Staff Time	NO	Staff has incorporated an outdoor aerobics class at the Peach Street Farmers Market on Saturday mornings
Facilities & Amenities	3.1.b	Plan for maintenance and replacement needs of parks and park amenities	Develop system to continue to assess parks and park components on an annual basis	Staff Time	NO	Short-Term/Mid-Term: Staff has implemented a weekly park tour. Staff needs to have one employee who is a CPSI to inspect park systems on a monthly basis. A preventative maintenance/replacement plan has been developed for capital projects.
Facilities & Amenities	3.1.c	Plan for maintenance and replacement needs of parks and park amenities	Update playground surfacing to accessible surfacing throughout system	Staff Time	NO	Mid-Term/Long-Term: Staff has started transitioning to EWF and will develop an equipment removal schedule as a winter project list for parks staff to address.
Facilities & Amenities	3.2.a	Address pedestrian connectivity throughout the city	Consider trails and multi-modal transportation plan to address walkable access to recreation facilities.	\$40,000-\$50,000	NO	Short-Term/Mid-Term
Facilities & Amenities	3.2.b	Address pedestrian connectivity throughout the city	Improve walkable access to recreation opportunities throughout Angleton. See parks and park amenities in low scoring areas.	Staff Time	NO	Short-Term/Mid-Term
Facilities & Amenities	3.2.c	Address pedestrian connectivity throughout the city	Consider ordinances for all new developments that address neighborhood or walkable services	Staff Time	NO	
Facilities & Amenities	3.3.a	Improve access to indoor facilities/space	Consider partnering with schools to provide access to indoor recreation opportunities and opportunities to increase program offerings.	Staff Time	NO	Short-Term/Mid-Term
Facilities & Amenities	3.4.a	Address lack of outdoor water access (outdoor Municipal Pool)	Conduct feasibility study to improve outdoor water access in the city. This could include updates to existing outdoor pool location or other potential properties.	\$40,000-\$55,000	NO	Short-Term/Mid-Term
Facilities & Amenities	3.5.a	Increase space for programming	Consider best use of space indoors for recreation center and opportunities for use of partner facilities.	Staff Time	NO	Short-Term/Mid-Term
Facilities & Amenities	3.5.b	Increase space for programming	Reevaluate opportunities to improve/increase area for additional programming opportunities in existing outdoor spaces	Staff Time	NO	
Facilities & Amenities	3.6.a	Improve diamond ball field maintenance	Bring all diamond ball field maintenance in house and set a standard level for maintenance of all fields	\$60,000 Capital Costs and \$120,000 Operational Budget Impact	NO	Consider contracting out ROW and utilizing ROW employees for Ball field maintenance: Refer to FY1920 budget requests for capital purchases and personnel.
Facilities & Amenities	3.8.a	Update and improve dog park	Consider improvements to the current dog park areas: entrance/access (new location away from shelter/south side along Kliber Street), additional features (shade structures, trees, etc.), add water sources for dogs, parking and other areas to enhance park.	\$60,000 - \$100,000	NO	Short-Term/Mid-Term

Comprehensive PAR Strategic Plan Tracker

Mid-Term 4-7 years

Goal	Objective #	Description	Action	Associated Costs	Done	Notes
Facilities & Amenities	3.9.a	Address needs for access to nature trails	Seek out areas in the city that provide natural opportunities (consider North end of Freedom Park and other areas).	Staff Time	NO	Mid-Term/Long-Term
Facilities & Amenities	3.10.a	Address parking accessibility and access at park and recreation facilities	Drainage and culvert work and safe walking trails for accessibility from parking lots to fields on Bates field and Soccer Complex.	Staff Time	NO	Mid-Term/Long-Term: Staff has already provided a walking path from Bates parking lot to fields 4 and 5. Additional culvert work will be budgeted and implemented as available.
Level of Service	4.1.c	Consider opportunities to provide more parks and recreation access and increase parks per population ratio	Consider site specific Master Plan for Rueben Welch to address additional fields as demand increases or for use as a large gathering space (amphitheater).	\$60,000-\$80,000	NO	
Level of Service	4.1.d	Consider opportunities to provide more parks and recreation access and increase parks per population ratio	Consider partnerships with alternative providers such as schools to provide access to quality recreation opportunities where Angleton park lands are limited but other lands exist.	Staff Time	NO	Short-Term/Mid-Term
Level of Service	4.2.a	Address safety and security in all parks	Improve lighting throughout park system.	Staff Time	NO	Mid-Term/Long-Term
Level of Service	4.3.a	Create site specific improvements or individual master plans for existing and future park lands.	Freedom Park: upgrades to field turf, address safety concerns on north edge of loop walk, address improvements and future use of the park.	\$30,000	NO	Short-Term/Mid-Term
Level of Service	4.3.b	Create site specific improvements or individual master plans for existing and future park lands.	Dickey Park: Master plan should consider making this a signature park, upgrade fitness course and it's surfacing, update restrooms, build new or demolish and use the existing softball complex restrooms being accessible to park patrons	\$40,000 - \$50,000	NO	AGSA has agreed to open restrooms to the public with park maintenance assistance. Bates restrooms will be demolished this year.
Level of Service	4.3.c	Create site specific improvements or individual master plans for existing and future park lands.	Bates Park: Park and Master Plan could be combined with Dickey, consider basketball resurfacing and roof repair, restroom update or build new, improve ADA accessibility, build sidewalks to restrooms and shelters from preexisting handicap parking zones, upgrade playground equipment and surfacing, consider disc golf course expansion to 18 holes, update adult softball field (close until repairs are complete), update tennis courts (close until repairs are complete).	Included in Dicky Park Master Plan Cost above	NO	
Level of Service	4.3.d	Create site specific improvements or individual master plans for existing and future park lands.	B.G. Peck Soccer Complex: Improve lighting between parking and lighted fields, install walking path and shade structures	TBD	NO	Mid-Term/Long-Term

Comprehensive PAR Strategic Plan Tracker

Mid-Term 4-7 years

Goal	Objective #	Description	Action	Associated Costs	Done	Notes
Level of Service	4.3.e	Create site specific improvements or individual master plans for existing and future park lands.	Brazoria County Fairgrounds: Consider partnership that allows for increased programming for Parks and Recreation.	Staff Time	NO	Short-Term/Mid-Term
Level of Service	4.3.h	Create site specific improvements or individual master plans for existing and future park lands.	Masterson Park: Updated playground surfacing, provide ADA accessibility for restrooms, play areas and shelters, repave parking lot.	Staff Time	NO	
Level of Service	4.3.j	Create site specific improvements or individual master plans for existing and future park lands.	Rancho Isabella Park: Consider Partnering with HOA to improve park amenities, update playground surfacing, update volleyball court, confirm public access to park, consider dog stations, drinking fountains and restrooms	Staff Time	NO	Mid-Term/Long-Term
Financial	5.1.b	Identify opportunities to increase funding	Consider a bond referendum based on the potential support identified in the survey	Staff Time/\$15,000	NO	Mid-Term/Long-Term

Comprehensive PAR Strategic Plan Tracker

Long-Term 7-10 years

Goal	Objective #	Description	Action	Associated Costs	Done	Notes
Facilities & Amenities	3.1.c	Plan for maintenance and replacement needs of parks and park amenities	Update playground surfacing to accessible surfacing throughout system	Staff Time	NO	Mid-Term/Long-Term: Staff has started transitioning to EWF and will develop an equipment removal schedule as a winter project list for parks staff to address.
Facilities & Amenities	3.8.b	Update and improve dog park	Consider a Master Plan to locate a second park and take the opportunity to plan with input from dog park users.	\$25,000	NO	
Facilities & Amenities	3.9.a	Address needs for access to nature trails	Seek out areas in the city that provide nature trail opportunities (consider North end of Freedom Park and other areas).	Staff Time	NO	Mid-Term/Long-Term
Facilities & Amenities	3.10.a	Address parking accessibility and access at park and recreation facilities	Drainage and culvert work and safe walking trails for accessibility from parking lots to fields on Bates field and Soccer Complex.	Staff Time	NO	Mid-Term/Long-Term: Staff has already provided a walking path from Bates parking lot to fields 4 and 5. Additional culvert work will be budgeted and implemented as available.
Facilities & Amenities	3.11.a	Address the need for Large Amphitheater/shelter	Address the need of a large gathering area for the public by identifying the most appropriate space and assets needed to address the gap in service.	Staff Time	NO	
Facilities & Amenities	3.13.a	Create a plan to improve the recreation center	Evaluate and consider the best options to improve and increase level of service through possible expansion to include: additional seating for entranceway, additional room for programmed exercise classes, commercial/teaching kitchen, babysitting space, indoor walking track, outdoor splash pad, outdoor loop trail and outdoor fitness court.	Staff Time	NO	
Level of Service	4.1.a	Consider opportunities to provide more parks and recreation access and increase parks per population ratio	Consider adding parks and park land or improving future park lands in area with no current service	Staff Time	NO	Ongoing/Long-Term
Level of Service	4.2.a	Address safety and security in all parks	Improve lighting throughout park system.	Staff Time	NO	Mid-Term/Long-Term
Level of Service	4.3.d	Create site specific improvements or individual master plans for existing and future park lands.	B.G. Peck Soccer Complex: Improve lighting between parking and lighted fields, install walking path and shade structures	TBD	NO	Mid-Term/Long-Term
Level of Service	4.3.i	Create site specific improvements or individual master plans for existing and future park lands.	Rancho Isabella Park: Consider Partnering with HOA to improve park amenities, update playground surfacing, update volleyball court, confirm public access to park, consider dog stations, drinking fountains and restrooms	Staff Time	NO	Mid-Term/Long-Term
Financial	5.1.b	Identify opportunities to increase funding	Consider a bond referendum based on the potential support identified in the survey	Staff Time/\$15,000	NO	Mid-Term/Long-Term

FY19-20 Action Plan

Staff will work on completing the following action items within FY19-20:

Priority	Action Items	Complete	Grants	Division Assigned	Notes
NA	Strengthen partnerships with alternative providers such as schools.	Yes		Recreation	AISD, TX AgriLife, ActionS, Angleton Library, Peach Street Farmers Market, Brazoria County. Looking into an MOU for AISD tennis courts. I have contacted a vendor to assess needed repairs. Received an agreement from TMN that we're going to look in to executing as a new partnership.
NA	Reevaluate current partnerships/agreements with local sports organizations and update as needed to enhance city status.	Yes		Admin	Annual agreements were revised, approved by Parks Board and will be taken to City Council in February for approval.
5	Engage a teen advisory board, interact club or teen council to understand and implement program/s/events of interest.	Pending		Recreation	Engage youth in Community Park Ambassador program. Geri has reached out to several youth civic clubs and is trying to make connections. We've also had preliminary talks with the police chief who is interested in getting youth in his programs to participate. Geri has been given direction to develop an ordinance in order to create a youth advisory committee. She has researched ordinances and will present to City Council this FY.
NA	Consider trends that address special events/activities that improve opportunities for the adult population.	Yes		Recreation	Staff is working on implementing informal adult leagues, new Green Gardening Seminar Series this Spring, Healthy Living and Herbal Workshop.
NA	Evaluate current events and look to improve upon those that are successful.	Yes		Recreation	Staff has evaluated existing events and determined which ones to eliminate and which ones to keep/improve. Some of the 5k races will be eliminated in 2020 and we will expand on the ones that were successful. Suessical Christmas and Spring Festival were eliminated.
NA	Reevaluate current fitness and wellness programs to make improvements.	Yes		Recreation	Staff has scheduled changes to the fitness schedule including consistent time of day, discipline and tending classes.
NA	Reevaluate use of space in recreation center to improve programming and provide additional opportunities.	Yes		Recreation	Staff is budgeted for a gym curtain to allow for multiple programs at one time. Pending install in January or February 2020.
NA	Address low scoring components throughout system (see low scoring component list in Appendix A).	Yes		Parks	**Curtain installed Jan 2020 Brushy Bayou – Swings removed, Masterson – back slide was removed, Bates – slide and swing at pavilion 2 removed, Dickey – Exercise equipment and small playground at entrance removed, Municipal Pool – Playground set removed
NA	Develop system to continue to assess parks and park components on an annual basis.	Yes		Parks/Admin	Staff has implemented a weekly park tour. Staff needs to have one employee who is a CPSI to inspect park systems on a monthly basis. A preventative maintenance/replacement plan has been developed for capital projects. Parks Superintendent is scheduled to take CPSI class and test this summer.
8	Consider contracting out boulevard mowing.	Pending		Admin	Information regarding ROW areas has been collected, pending RFP and advertising. Once proposals are received, staff will suggest ROW staff be moved to Maintenance and Sidewalk Crew if funds can be supplemented in the budget.
4	Create a plan to improve and increase standard of restrooms throughout all city facilities/parks.	Yes		Parks	Staff has renovated BG Peck and will bring up all other restrooms to that standard. Bates restrooms was demolished this week 2/3/20-2/6/20. Staff visited each park and added PT, soap dispensers, etc. where needed. Staff documented restroom needs at each park to bring up to BG Peck standard.
NA	Consider adding parks and park land or improving future park lands in area with no current service.	Yes		Admin	Acquisition of land on Enchanted Oaks Driveway completed early February.
NA	Maintain current level of service in areas currently meeting threshold value.	Yes		Parks	
6	Consider improving patrol of parks.	Pending		Admin	Reached out to Police Chief about increased park patrol. PD is working on revamping the Neighborhood Watch Program and is interested in being part of our park ambassador program. Staff is also getting with PD to discuss CPED Issues throughout parks.
7	Create neighborhood involvement with watching and reporting suspicious behavior.	Pending		Admin	Community Park Ambassador program - encourages youth and adults to take an interest in park cleanliness, conservation and safety.
NA	Brushy Bayou Park: Pea gravel beneath swings needs replacing with safety surfacing.	Yes		Parks	This will be addressed between Dec-Feb.
	Lakeside Park: Implement master plan elements.	Pending		Admin	Currently in design development stage for Lakeside Park. Met with ABLC for park construction funding, met with City Council and reached out to Clark Condon for an updated schedule and next meeting notice. Working on the budget and pavilion structure for next going meeting.
3	Consider naming rights, sponsorships, grants, donations, fundraisers, and other alternate forms of funding as identified in the funding exercise.	Yes		Admin	Concerning city park improvements with LRG naming rights. Staff is working on annual sponsorship package for events and capital projects. Parks Board and ABLC have also discussed a memorial ordinance which staff is working on presenting at the next meeting. This could also be a revenue generator. After the memorial policy is developed, staff will begin working on a "Naming Rights" policy.
2	Create a program (process, eligibility, etc.) and ensure that program is marketed and available to families in need.	Yes		Recreation	Program Scholarship information has been collected from other municipalities; pending development of our own policy and process.
1	Develop a policy that consistently guides pricing for program, special events, rental and public/private partnerships.	Yes		Recreation	Staff has developed tiers and cost recovery model. Public input meetings were held February 6 and March 5 and input was collected. Staff is presented the cost recovery model to Parks Board on April 6 and ABLC on April 13. Policy is drafted and will be reviewed by Parks Board and City Council for approval.

Total Action Items	Deadline	Column 1	Action Items Completed	Results
20	9/30/2020		15	75%

0% - 25%
26% - 50%
51% - 75%
76% - 100%

Reflection on result / Notes for improvement

Staff needs to prioritize annual action items at the beginning of each FY and begin working on completing each task independently. The department can use the assistance of the Project Manager, with City Manager's approval, to assist with projects involving grants and RFP's or RFQ's.

FY20-21 Action Plan

Staff will work on completing the following action items within FY20-21:

Priority	Action Items	Complete	Division Assigned	Notes
	Consider use of County fairgrounds for larger festivals and special events (market days, fireworks displays, etc.).	No	Recreation	
	Consider creating a marketing position in the city (Add position for marketing position in alignment with new city branding policy).	Yes	Admin	This was achieved with the Director of Communications position. PARD will work closely with the DOC to ensure a new City branding policy is developed.
	Create social media, website and marketing plan for Parks and Recreation Department.	No	Recreation	
	Identify and understand the various forms of communication by age group and improve efforts in outreach to the public.	No	Recreation	We will request the assistance of the DOC.
	Increase access to recreation opportunities on the south side of the city.	No	Recreation	
	Perform outreach efforts that improve marketing and programming in the area.	No	Recreation	We will request the assistance of the DOC.
	Address low scoring components throughout system (see low scoring component list in Appendix A).	No	Parks	
	Develop system to continue to assess parks and park components on an annual basis.	No	Parks	
	Consider trails and multimodal transportation plan to address walkable access to recreation facilities.	No	Admin	Budget for FY2021
	Conduct feasibility study to improve outdoor water access in the city. This could include updates to existing outdoor pool location or other potential properties.	No	Admin	Budget for FY2021
	Consider best use of space indoors for recreation center and opportunities for use of partner facilities.	No	Recreation	
	Consider contracting out boulevard mowing.	No	Admin	
	Consider providing nature trails in all future park improvement plan and individual park master plans where appropriate.	No	Admin	Staff is working on developing a trail system in Freedom Park as we develop Freedom Master Plan.
	Create a plan to improve and increase standard of restrooms throughout all city facilities/parks.	No	Parks	
	Consider adding parks and park land or improving future park lands in area with no current service.	No	Admin	Western Avenue. Potential purchase off Wilkins listed for \$450K.
	Maintain current level of service in areas currently meeting threshold value.	No	Parks	
	Consider partnerships with alternative providers such as schools to provide access to quality recreation opportunities where Angleton park lands are limited but other lands exist.	No	Recreation/Admin	Work with American Legion, TMN-COT and AISD for cooperative agreements.
	Complete and implement ADA transition plan throughout park and recreation system.	No	Admin	Budget for FY2021
	Freedom Park: upgrades to field turf, address safety concerns on north edge of loop walk, address improvements and future use of the park.	No	Admin/Parks	Do in conjunction with new development?
	Lakeside Park: Implement master plan elements.	No	Admin	Complete Construction

Total Action Items	Deadline	Action Items Completed	Results
20	9/30/2021	1	5%

0% - 25%
 26% - 50%
 51% - 75%
 76% - 100%

Color changes based on percentage

Reflection on result / Notes for improvement

FY21-22 Action Plan

Staff will work on completing the following action items within FY21-22:

Priority	Action Items	Complete	Division Assigned	Notes
	Update vision and mission to meet and identify the direction of the Department over the next 5-10 years.	No	Admin	
	Address trends that are relevant to the area to provide new events to bring the community together.	No	Rec	
	Consider opportunities to provide events in different areas of the community (south side).	No	Rec	
	Address low scoring components throughout system (see low scoring component list in Appendix A).	No	Park	
	Consider ordinances for all new developments that address neighborhood or walkable services.	No	Admin	Staff is working with new developments to ensure sidewalks are incorporated in design and allow for connectivity to other areas.
	Consider outreach opportunities with potential partners for use of additional outdoor space.	No	Rereation/Parks	
	Consider providing nature trails in all future park improvement plan and individual park master plans where appropriate.	No	Admin/Parks	Consider trails at Freedom, acquired land, Austin town, Lakeside, etc.
	Create a plan to address parking and reevaluate all other parking areas at parks and recreation facilities.	No	Admin/Parks	
	Complete and implement ADA transition plan throughout park and recreation system.	No	Admin	
	Freedom Park: upgrades to field turf, address safety concerns on north edge of loop walk, address improvements and future use of the park.	No	Admin/Parks	Do in conjunction with new development?
	Continue to improve and add senior programming that provides a wide variety of offerings (active adult opportunities, more travel programs, fitness, and social activities).	No	Recreation	
	Consider trends and new opportunities that bring families into the parks and facilities throughout the city.	No	Recreation	
	Consider best use of space indoors for recreation center and opportunities for use of partner facilities.	No	Recreebion	
	Consider partnering with schools to provide access to indoor recreation opportunities and opportunities to increase program offerings.	No	Recreation/Admin	
	Consider improvements to the current dog park areas: entrance/access (new location away from shelter/south side along Kiber Street), additional features (shade structures, trees, etc.), add water sources for dogs, parking and other areas to enhance park.	No	Admin/Parks	
	Brazoria County Fairgrounds: Consider partnership that allows for increased programming for Parks and Recreation.	No	Recreation	
Total Action Items		Deadline	Action Items Completed	Results
16		9/30/2022	0	0%
Reflection on result / Notes for improvement				

0% - 25%
 26% - 50%
 51% - 75%
 76% - 100%

Color changes based on percentage

FY22-23 Action Plan

Staff will work on completing the following action items within FY22-23:

Priority	Action Items	Complete	Division Assigned	Notes
	Take advantage of the natural areas and parks in the city by providing nature opportunities (education, special events, etc.)	No	Recreation	
	Conduct feasibility study to improve outdoor water access in the city. This could include updates to existing outdoor pool location or other potential properties.	No	Admin	
	Seek out areas in the city that provide nature trail opportunities (consider North end of Freedom Park and other areas).	No	Parks	
	Consider improvements to the current dog park areas: entrance/access (new location away from shelter/south side along Kiber Street), additional features (shade structures, trees, etc.), add water sources for dogs, parking and other areas to enhance park.	No	Parks	
	Update playground surfacing to accessible surfacing throughout system.	No	Parks	
	Develop system to continue to assess parks and park components on an annual basis.	No	Parks	
	Consider site specific Master Plan for Rueben Welch to address additional fields as demand increases or for use as a large gathering space (amphitheater).	No	Admin	
	Improve lighting throughout park system.	No	Parks	
	Freedom Park: upgrades to field turf, address safety concerns on north edge of loop walk, address improvements and future use of the park.	No	Admin & Parks	
	Consider a bond referendum based on the potential support identified in the survey	No	Parks	

Total Action Items	Deadline	Action Items Completed	Results
13	9/30/2022	0	

0% - 25%
 26% - 50%
 51% - 75%
 76% - 100%

Color changes based on percentage reached.

Reflection on result / Notes for improvement

FY23-24 Action Plan

Staff will work on completing the following action items within FY 23-24:

Priority	Action Items	Complete	Division Assigned	Notes
	Provide outdoor fitness programs.	No	Recreation	
	Drainage and culvert work and safe walking trails for accessibility from parking lots to fields on Bates field and Soccer Complex.	No	Parks	
	Consider ordinances for all new developments that address neighborhood or walkable services.	No	Admin	
	Consider trails and multi-modal transportation plan to address walkable access to recreation facilities.	No	Admin	
	Improve walkable access to recreation opportunities throughout Angleton. See parks and park amenities in low scoring areas.	No	Parks	
	Consider ordinances for all new developments that address neighborhood or walkable services.	No	Admin	
	Masterson Park: Updated playground surfacing, provide ADA accessibility for restrooms, play areas and shelters, repave parking lot.	No	Admin	
	Dickey Park: Master plan should consider making this a signature park, upgrade fitness course and it's surfacing, update restrooms, build new or demolish and use the existing softball complex restrooms being accessible to park patrons	No	Admin	
	Bates Park: Park and Master Plan could be combined with Dickey, consider basketball resurfacing and roof repair, restroom update or build new, improve ADA accessibility, build sidewalks to restrooms and shelters from preexisting handicap parking zones, upgrade playground equipment and surfacing, consider disc golf course expansion to 18 holes, update adult softball field (close until repairs are complete), update tennis courts (close until repairs are complete).	No	Admin	
	Reassess Master & Strategic Plan	No	Admin	

Total Action Items	Deadline	Action Items Completed	Results
13	9/30/2024	0	

0% - 25%
 26% - 50%
 51% - 75%
 76% - 100%

Color changes based on percentage reached

Reflection on result / Notes for improvement

FY24-25 Action Plan

Staff will work on completing the following action items within FY24-25:

Priority	Action Items	Complete	Division Assigned	Notes
	Increase opportunities for adults sports programming	No	Recreation	
	Consider partnering with schools to provide access to indoor recreation opportunities and opportunities to increase program offerings.	No	Recreation	
	Consider best use of space indoors for recreation center and opportunities for use of partner facilities.	No	Recreation	
	Bring all diamond ball field maintenance in house and set a standard level for maintenance of all fields.	No	Parks	
	Reevaluate opportunities to improve/increase area for additional programming opportunities in existing outdoor spaces	No	Recreation	
	Consider partnerships with alternative providers such as schools to provide access to quality recreation opportunities where Angleton park lands are limited but other lands exist.	No	Recreation	
	Brazoria County Fairgrounds: Consider partnership that allows for increased programming for Parks and Recreation.	No	Recreation	
	Rancho Isabella Park: Consider Partnering with HOA to improve park amenities, update playground surfacing, update volleyball court, confirm public access to park, consider dog stations, drinking fountains and restrooms	No	Parks	
	B.G. Peck Soccer Complex: Improve lighting between parking and lighted fields, install walking path and shade structures	No	Parks	

Total Action Items	Deadline	Action Items Completed	Results
12	9/30/2025	0	

0% - 25%
 26% - 50%
 51% - 75%
 76% - 100%

Color changes based on percentage reached

Reflection on result / Notes for improvement

FY25-26 Action Plan

Staff will work on completing the following action items within FY 25-26:

Priority	Action Items	Complete	Division Assigned	Notes
	Seek out areas in the city that provide nature trail opportunities (consider North end of Freedom Park and other areas).	No	Parks	
	Drainage and culvert work and safe walking trails for accessibility from parking lots to fields on Bates field and Soccer Complex.	No	Parks	
	Update playground surfacing to accessible surfacing throughout system	No	Parks	

Total Action Items	Deadline	Action Items Completed	Results
3	9/30/2020	0	

0% - 25%
 26% - 50%
 51% - 75%
 76% - 100%

Color changes based on percentage reached

Reflection on result / Notes for improvement

FY26-27 Action Plan

Staff will work on completing the following action items within FY 26-27:

Priority	Action Items	Complete	Division Assigned	Notes
	Consider a Master Plan to locate a second park and take the opportunity to plan with input from dog park users.	No	Admin	
	B.G. Peck Soccer Complex: Improve lighting between parking and lighted fields, install walking path and shade structures	No	Parks	
	Consider a bond referendum based on the potential support identified in the survey	No	Admin	

Total Action Items	Deadline	Action Items Completed	Results
3	9/30/2020	0	

0% - 25%
 26% - 50%
 51% - 75%
 76% - 100%

Color changes based on percentage reached.

Reflection on result / Notes for improvement

FY27-28 Action Plan

Staff will work on completing the following action items within FY 27-28:

Priority	Action Items	Complete	Division Assigned	Notes
	Address the need of a large gathering area for the public by identifying the most appropriate space and assets needed to address the gap in service.	No	Parks	
	Improve lighting throughout park system.	No	Parks	

Total Action Items	Deadline	Action Items Completed	Results
2	9/30/2020	0	

0% - 25%
 26% - 50%
 51% - 75%
 76% - 100%

Color changes based on percentage reached.

Reflection on result / Notes for improvement

FY28-29 Action Plan

Staff will work on completing the following action items within FY 28-29:

Priority	Action Items	Complete	Division Assigned	Notes
	Evaluate and consider the best options to improve and increase level of service through possible expansion to include: additional seating for entranceway, additional room for programmed exercise classes, commercial/teaching kitchen, babysitting space, indoor walking track, outdoor splash pad, outdoor loop trail and outdoor fitness court.	No	Recreation	
	Rancho Isabella Park: Consider Partnering with HOA to improve park amenities, update playground surfacing, update volleyball court, confirm public access to park, consider dog stations, drinking fountains and restrooms	No	Parks	
	Consider adding parks and park land or improving future park lands in area with no current service	No	Parks	

Total Action Items	Deadline	Action Items Completed	Results
3	9/30/2020	0	

0% - 25%
 26% - 50%
 51% - 75%
 76% - 100%

Color changes based on percentage reached.

Reflection on result / Notes for improvement

Upon a motion by Member McDaniel and seconded by Member Roberts, the Parks & Recreation Board approved the Parks & Recreation Department Master & Strategic 10-Year Action Plan. The motion passed on a 7-0 vote.

Upon a motion by Director Peltier and seconded by Director Rogers, Angleton Better Living Corporation approved the Parks & Recreation Department Master & Strategic 10-Year Action Plan. The motion passed on a 6-0 vote. Mayor Perez was absent.

3. Adjournment

Vice Chair Wright adjourned the meeting at 5:12 P.M.

These minutes were approved by Angleton Better Living Corporation on this the 19th day of October 2020 upon a motion by Director, seconded by Director. The motion passed on a 0-0 vote.

These minutes were approved by Parks & Recreation Board on this the 14th day of October 2020 upon a motion by Council Member, seconded by Council Member. The motion passed on a 0-0 vote.

CITY OF ANGLETON, TEXAS

Jason Perez
Mayor

ATTEST:

Frances Aguilar, TRMC, CMC
City Secretary



**CITY OF ANGLETON
PUBLIC NOTICE OF A PARKS AND RECREATION BOARD MEETING
MONDAY, SEPTEMBER 14, 2020, 5:30 P.M.
120 S. CHENANGO STREET ANGLETON, TEXAS 77515**

THE FOLLOWING REPRESENTS THE ACTIONS TAKEN BY THE PARKS AND RECREATION BOARD IN THE ORDER THEY OCCURRED DURING THE MEETING. THE PARKS AND RECREATION BOARD, CONVENED IN A REGULAR MEETING ON MONDAY, SEPTEMBER 14, 2020, AT 5:30 P.M. IN THE ANGLETON CITY HALL COUNCIL CHAMBERS, 120 S. CHENANGO, ANGLETON, TEXAS.

1. Declaration of a quorum and call to order
With a quorum present, Parks and Recreation Chair Chris Peltier called the Parks and Recreation Board Meeting to order at 5:32 P.M. Council liaison Mark Gongora, Chairman Chris Peltier and Members Bill Ahlstrom, Clara Dannhaus, Bonnie McDaniel, Terry Roberts were present. Steven Sebok and Jamie Moreno were absent.

2. Approve the minutes from regular held meeting on August 10, 2020.
Upon a motion by Board Member Dannhaus and seconded by Board Member McDaniel, the Parks and Recreation Board approved the minutes of the Parks and Recreation Board regular called meeting of August 10, 2020. The motion passed on a 5-0 vote. Steven Sebok and Jamie Moreno were absent.

3. Introduction of the Parks Superintendent.
Megan Mainer, Parks and Recreation Director, introduced Stewart Crouch as the new Parks Superintendent.

4. Discussion on Parks, ROW, ABLC & Recreation Budget.
 - a. Enterprise Fleet – Bus.
Megan Mainer, Parks and Recreation Director, provided the Parks Board information on the ABLC approved budget, highlighted important updates, and noted the reduction of the recreation operational cost, with the option of additional funding as needs arise. She also informed the board the Enterprise Fleet contract was approved by City Council allowing parks, row, and recreational vehicles to be exchanged next fiscal year including a new 24 passenger parks and recreation bus.

RECREATION

5. Discussion on Recreation Division updates.
 - a. Cost Recovery Policy Update
Megan informed the board, the cost recovery policy was adopted and approved by City Council which includes the cost differential of programs based on member and non-member status, senior trips were moved from a level 5 to a level 4, and seniors would not pay to recover costs associated with the Senior Coordinator for trips.
 - b. ADA Doors
Automatic doors that was not budgeted but will be purchased with funds from the CARES act and will be installed mid-October.
 - c. Pool Exterior Doors
Staff is getting revised quotes for pool exterior doors and windstorm certification.
 - d. Pool Slide
Staff is waiting for a proposal to repair the pool slide. Until the repairs are made the slide will remain closed, the Pool slide will be funded from rec fund balance.
 - e. RFP for Angleton Recreation Center Roof
RFP is currently out for bid. Staff is gathering quotes from vendors, that have a 20 year warranty, the Rec Center roof will be funded out of rec fund balance.
 - f. Youth Advisory Committee Update
Staff is developing a committee, hosting annual or bi-annual town hall meetings to receive input from youth organizations, so we can get them involved in future programming. Staff is working to develop before the new budget year to plan accordingly.

PARKS

6. Discussion on Parks Division updates.
 - a. Lakeside Park Design Development
Megan informed the board, a joint meeting will be held 9/15/2020 to get direction on park design. Then begin working on details like facility materials.
 - b. Welch Park Demolition
Staff is in the process of removing demolished facility debris. Contractors will have to remove the light and field poles but staff will remove electrical.
 - c. Municipal Pool Demolition
Staff has received a quote that will be included in the CIP plan, to be presented at the October meeting.
 - d. Disc Golf 18 Hole Installation
The baskets have been installed; an eagle scout is developing the tee post signs. Staff is working on a grand opening in October.
 - e. Dog Park Entrance
The board has approved, staff has not made any progress on this item.
 - f. Walking Trail – ADD

The board has approved, staff has not developed. ADD is interested in assisting us by allowing us to use easements around drainage ditches making a trail system. Hopefully creating a safe route to schools but no progress has been made.

g. Park Patrol

Listed in the strategic plan that need to be addressed for additional park patrol. Staff has worked with PD for assisting with park patrols, utilizing citizens on patrol.

h. Park Neighborhood Watch Program

Staff is developing a PNW Program in conjunction with PD's NW Program that is not complete yet. We're collaborating with PD as they develop their program.

i. Park Restroom Standardization

Staff is reassessing what park restrooms need to look like based on new sanitation practices related to COVID as well as using a benchmark within the region.

j. Bates park's King field

Installation of soccer/football goals and removal of the dilapidated tennis court fencing.

k. Water fountains

Installation of water bottle filling at Masterson park and Dickey park. A new lion head water fountain has been installed at freedom park, and the former head will be restored to be cycled out with the new one, due to the high cost of replacement.

7. Discussion on Texas Master Naturalist partnership.

Megan provided an update regarding a partnership with TMN on a case by case bases. Staff is waiting for approval from the TMN board. TMN will also provide a copy of their annual background check report for all members, to meet City vetting requirements.

8. Discussion and possible action on Freedom Park Master Plan and timeline.

Megan provided information on the request of qualifications for the freedom park master plan, the living document is in draft form, the public input and programming phase will be pulled out and held while the RFQ is advertised. Meetings will be held in October and November for public input. Staff must request funds from ABLC to initiate the project before funds are reimbursed by Concourse Development. This was not budgeted.

Upon a motion by Board Member McDaniel and seconded by Board Member Roberts, the Parks and Recreation Board approved a recommendation to request funds from ABLC and the proposed timeline with the exception of the last two dates being in 2021 not 2020. The motion passed on a 5-0 vote. Steven Sebok and Jamie Moreno were absent.

9. Discussion and possible action on Parkland Dedication Ordinance draft.

Megan Mainer presented the park land dedication recommendations and direction regarding additional amendments was opened for discussion. The Board provided various recommendations that will be presented to Dr. Crompton and brought back for the board to review prior to meeting with other City stakeholders.

10. Items for next meeting.
 - a. **Freedom Park Master Plan - Workshop**
 - b. **10-Year Strategic Action Plan CIP Projects**
 - c. **Naming Rights Policy**
 - d. **Park Memorial Policy**
 - e. **Municipal Pool/Park Naming**
 - f. **TPW Grants**

11. Adjournment
Chris Peltier adjourned the meeting at 7:45P.M.

These minutes were approved by Parks and Recreation Board on this 14th day of September 2020 upon a motion by Parks Board Member, seconded by Parks Board Member. The motion passed on a 5-0 vote.

CITY OF ANGLETON, TEXAS

Chris Peltier
Chairman

ATTEST:

Megan Mainer, CPRP
Parks & Recreation Director



**CITY OF ANGLETON, TEXAS
AGENDA ITEM SUMMARY FORM**

MEETING DATE: 10/12/2020

ITEM # 3

PREPARED BY: Megan Mainer

AGENDA ITEM TITLE: Discussion on Parks and Recreation bus wrap.

AGENDA ITEM SECTION: (choose one below)

Ceremonial Presentation

Consent Agenda

Regular Agenda

Public Hearing

Executive Session

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

The Enterprise Fleet agreement was approved by City Council. This fall the Parks and Recreation will be receiving an ADA compliant 24 passenger bus and would like to install a wrap design developed and approved by the Parks & Recreation Board and Senior Commission.

ATTACHMENTS (Attachment description):

Wrap concepts

RECOMMENDATION: [Click here to enter text.](#)

NA





Project # MOCK
Region
Alfa Romeo Passenger Bus 270
Laminates - Glass
Sales Rep - Call
Designer - Designite
Proof # 17

PEEP WINDOWS
ROOF
DECALS
BUMPER
SPECIALTY MATERIAL

PLEASE READ

PLEASE CONTACT your sales rep for more information regarding pricing, lead times, and the wrap process. We are not responsible for any damage to your vehicle or any other property that may occur during the wrap process. We are not responsible for any damage to your vehicle or any other property that may occur during the wrap process. We are not responsible for any damage to your vehicle or any other property that may occur during the wrap process.



Leisure
Day Trip
Travel
Fun Time
This Bus

ANGLETON
Where the Heart is

Our Mission - We help our customers maximize marketing dollars to grow their business through unique and effective vehicle wraps.





**CITY OF ANGLETON, TEXAS
AGENDA ITEM SUMMARY FORM**

MEETING DATE: 10/12/2020

ITEM # 4

PREPARED BY: Geri Gonzales

AGENDA ITEM TITLE: Discussion on Recreation Division updates.

AGENDA ITEM SECTION: (choose one below)

Ceremonial Presentation

Consent Agenda

Regular Agenda

Public Hearing

Executive Session

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

ADA Doors - NABCO has materials ordered and contractor is working with city building services on an installation plan. A tentative date on project completion is mid-October.

Pool Exterior Doors – Due to cost associated with this project, staff has created a scope of work proposal to go out for formal bidding. Staff will be working with the city project manager on gathering RFQs.

Pool Slide - Due to cost associated with this project, staff has created a scope of work proposal to go out for formal bidding. Staff will be working with the city project manager on gathering RFQs. Slide currently remains closed.

RFP for Angleton Recreation Center Roof – Various vendors conducted site visits at the Recreation Center in late September for RFQ creation. The city project manager has obtained various RFQs and reviewing them with staff on 10/7.

Youth Advisory Committee – Staff has been given a directive to consider a youth position for Parks Board as a means for youth consideration and input regarding parks and recreation. Staff

is working with legal staff on information for an ordinance amendment as well as developing eligibility requirements.

ATTACHMENTS (Attachment description):

NA

RECOMMENDATION: [Click here to enter text.](#)

NA



**CITY OF ANGLETON, TEXAS
AGENDA ITEM SUMMARY FORM**

MEETING DATE: 10/12/2020

ITEM # 5

PREPARED BY: Stewart Crouch

AGENDA ITEM TITLE: Discussion on Parks Division updates.

AGENDA ITEM SECTION: (choose one below)

Ceremonial Presentation

Consent Agenda

Regular Agenda

Public Hearing

Executive Session

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

Lakeside Park Design Development – Clark Condon will present a \$3M design at a joint meeting Tuesday, September 15.

Welch Park – Demolished concession buildings and completed debris removal. Staff is developing a schedule to remove lights. Light poles will have to be removed by a contractor.

Municipal Pool – Received 3 quotes for demolition of pool and buildings, Matula, Sorrell and Vernor Material.

Disc Golf 18 Hole Installation – The course is installed and we are tentatively planning for a grand opening October 24. Tee post signs are still being developed by an Eagle Scout.

Park Patrol – Staff is working with PD for increased park patrol as addressed in our strategic plan.

Park Neighborhood Watch Program – Staff is working with PD on a neighborhood watch program as addressed in our strategic plan and may need to have a specific focus for areas located around city parks.

Park Restroom Standardization – Staff is evaluating existing standards and working towards developing new standards.

Additional Information

Bates Park – Soccer goals installed, removed old tennis court poles and laid out parking lot design, Removed 2 dead trees and 2 large limbs in Dickey Park.

Masterson – New striping and Handicap symbols painted, working on relocating handicap signs, removed no parking signs.

Freedom Park – Schedule for October is to power washing parking lot area in preparation for new striping. Gathering cost to replace wooden bollards with more natural land scape.

ATTACHMENTS (Attachment description):

NA

RECOMMENDATION: [Click here to enter text.](#)

NA



**CITY OF ANGLETON, TEXAS
AGENDA ITEM SUMMARY FORM**

MEETING DATE: 10/12/2020

ITEM # 4

PREPARED BY: Megan Mainer

AGENDA ITEM TITLE: Discussion and possible action on Texas Parks & Wildlife Grants.

AGENDA ITEM SECTION: (choose one below)

Ceremonial Presentation

Consent Agenda

Regular Agenda

Public Hearing

Executive Session

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

Staff has researched various Texas Parks and Wildlife grants the City may be eligible for in 2021. Two grants Parks & Recreation staff would like to consider for Lakeside Park is the Boating Access and Infrastructure and Recreational Trails grants. The deadline for these grants is February 1 and a resolution authorizing submission of grant applications is required.

The Boating Infrastructure Grant (BIG) program was established in 1998 using funds from the Sport Fish Restoration and Boating Trust Fund. The Boating Access and Boating Infrastructure grants are for the construction, renovation and maintenance of boating infrastructure facilities for transient recreational vessels at least 26 feet long that are operated, leased, rented, or chartered primarily for pleasure and public use. The BIG program requires a minimum non-federal match of 25% of the total eligible project costs. This may be in the form of cash or, in some cases, in-kind services. Individual projects cannot exceed \$200,000 in federal funding request; States may limit the maximum funding request further.

The Recreational Trail Grant Program provides up to 80% matching funds for publicly accessible recreational trail projects throughout the state of Texas. The City's matching may consist of budgeted funds, donations, or in-kind contributions that make up at least 20% match.

Another grant Park & Recreation staff would like to consider is the Local Parks Urban Outdoor Recreation. The deadline for this grant will be at the beginning of November 2021. The Program provides 50% matching grants on a reimbursement basis to eligible applicants. All grant assisted sites must be dedicated as parkland in perpetuity, properly maintained and open to the public. Currently, the City does not have matching funds for this grant but has had preliminary conversations with the Charles Dixon American Legion Post 241 for a land donation which may be eligible for the City's match. If an agreement is reached with the Charles Dixon American Legion Post 241, staff could pursue a grant to redevelop the municipal pool and land behind the American Legion Post.

ATTACHMENTS (Attachment description):

NA

RECOMMENDATION: Staff recommends Parks & Recreation Board direct staff to move forward with resolutions authorizing submission of grant applications for Boating Access, Boating Infrastructure, and Recreational Trails for City Council approval.



**CITY OF ANGLETON, TEXAS
AGENDA ITEM SUMMARY FORM**

MEETING DATE: 10/12/2020

ITEM # 7

PREPARED BY: Megan Mainer

AGENDA ITEM TITLE: Discussion and possible action on Parkland Dedication Ordinance Draft.

AGENDA ITEM SECTION: (choose one below)

Ceremonial Presentation

Consent Agenda

Regular Agenda

Public Hearing

Executive Session

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

The Parks & Recreation Board revised the Parkland Dedication Draft on September 14. Revisions and additional questions were submitted to Dr. Crompton and Walter Reeves, Development Services Director.

Staff has also provided added comments addressing questions and a revised Parkland Dedication Ordinance draft is enclosed for the Parks & Recreation Board's consideration and approval.

After the Parks & Recreation Board's approval, staff will solicit feedback from planning and zoning, the development community, and City Council.

ATTACHMENTS (Attachment description):

AMENDMENTS TO THE CITY OF ANGLETON and Appendix A City of Angleton

RECOMMENDATION:

NA

AMENDMENTS TO THE CITY OF ANGLETON'S PARK DEDICATION REQUIREMENTS; SEC. 23-20

A. Purpose.

It is hereby declared by the Angleton City Council that public park and recreation areas are valuable assets that advance the public's health, safety and welfare. This Section recognizes that park land dedication is a fair, reasonable and uniform method of financing these assets that does not impose an unfair burden on new or existing development. The intent is to require new development to pay its proportionate costs that are associated with providing new or expanded parks and conservation areas, so they are borne by the new homeowners who are responsible for creating the additional demand.

B. Applicability.

- (a) This Section applies to a landowner who develops land for residential use located within the City and its ETJ. Typically, the landowner of a proposed residential development is the developer.
- (b) Non-residential use is exempt.
- (c) This Section does not apply to activities involving the remodeling, rehabilitation or other improvements to an existing residential structure, or to the rebuilding of a damaged structure where no additional residential units are created.
- (d) If a dedication requirement was paid or encumbered prior to the amendment of this Section, then subsequent development for the subject tract to which the dedication requirement applies may be subject to vesting. However, if there is an increase in the number of dwelling units on the site, then there shall be a proportional increase in the dedication requirement.

C. General Requirements.

- (a) The City Manager or his/her designee shall administer this Chapter, with certain review, recommendation and approval authorities being assigned to the Parks and Recreation Board and various City departments as specified herein.
- (b) As a condition of subdivision development, a developer of residential property shall be required to dedicate land for parks; pay a fee in lieu thereof or a sanctioned alternative; or a combination of both. In addition to the land dedication, a developer of residential property shall pay a park development fee to be used to provide basic improvements as typically found in other Angleton city parks that is needed to make dedicated land into a functional park. These improvements may include, but are not limited to, landscaping, tree planting, trails, restrooms, play equipment, car parking and pick-up basketball courts.
- (c) The required land dedications and schedules of fees are attached hereto as Appendix A. They are incorporated and made a part of this Section for all purposes.

D. Park Land Dedication Procedures

- (a) When considering park land dedication, the developer should meet with the Parks and Recreation Department (PARD) before a development application is submitted to evaluate the suitability of the land. Additionally, PARD may request a site visit as a part of its determination. The following basic information shall be required as a part of the PARD determination process, prior to accepting land as a public park dedication:

1. Lot dimensions or metes and bounds acreage of park land to be dedicated;
 2. Total acreage of floodplain, as well as land located outside floodplain;
 3. A tree survey;
 4. A slope analysis; An environmental survey identifying critical environmental features, such as but not limited to species, habitat, and water features; and
 5. Any additional information as determined by PARD based on the specific conditions associated with property proposed for dedication.
- (b) The total amount of land dedicated for the development of a public park or conservation area shall be dedicated:
1. In fee simple by filed deed;
 2. Prior to recordation of the final plat;
 3. For a phased development the entire park shall be platted concurrently with the plat of the first phase of the development. If it is intended to phase the park dedication and/or park improvements to coincide with the development phasing, the developer may provide the City with financial security against the future dedication by providing a bond, irrevocable letter of credit, or other alternative financial guarantee such as a cash deposit in the amount equal to the number of acres of park land required, and in a form acceptable to the City. The amount of the financial guarantee shall be the amount of fee in lieu of land dedication as set forth in Appendix A plus a 10% contingency. The financial guarantee will be released to the developer, without interest, when the required park land has been dedicated. The depositor must request such refund within one year of entitlement, in writing, or such right shall be barred. If the full land dedication does not occur within five years of completion of the initial phase of the overall development, the escrowed funds plus interest shall be forfeited by the depositor and the funds shall become the property of the City.

E. Park Land Acceptance Criteria.

(1) General Guidelines.

Any park land dedicated to the City pursuant to the terms, conditions and requirements under this Section must be suitable for park and recreation uses. The following guidelines should generally be met:

- (a) Encumbrances. Free and clear of any and all liens and encumbrances that interfere with use of the land for park purposes. The City's representatives must be permitted to make onsite inspections of the property for the purposes of determining site suitability and identification of any visual hazards or impediments to park development and use.
- (b) Environmental Assessment. An environmental site assessment, without any recommendations for clean-up, certified to the City not earlier than the 120th day before the closing date.
- (c) Utilities. The developer is responsible for certain minimum utilities as listed below. The Director of Parks and Recreation or his/her designee will be required to approve such location prior to final approval and release of fiscal requirements of said subdivision.
 1. A metered water supply located 12 feet behind the curb in accordance with the size of the park; and
 2. A six-inch sewer stub, or in accordance with the size of the park, ten feet behind the curb

- (d) If soils have been disturbed, they shall be restored, and the soil shall be stabilized by vegetative cover by the developer prior to dedication to the city.
- (e) Parks shall provide easy public access and be open to public view to benefit area development, enhance the visual character of the City, protect public safety, and minimize conflict with adjacent land use.
- (f) Park and conservation land may provide a connection to existing or future City park land. The land available for dedication may be an opportunity to expand an existing or future city park or trail.
- (g) A current title report must be provided with the land dedication.
- (h) The property owner shall pay all taxes or assessments owed on the property up to the date of acceptance of the dedication by the City. A tax certificate from the County Tax Assessor shall be submitted with the dedication or plat.

(2). Land Requirements.

- (a) Land parcels that are unsuitable for development are typically unsuitable for parks. Hence, park sites shall be selected prior to a subdivision being platted and acquired as a part of the development process.
- (b) The City recognizes that maintaining many small parks is difficult and costly. Thus, the City generally will not accept an area of less than five acres for park dedication.
- (c) Sites shall be located in a manner that serves the greatest number of users and shall minimize users having to cross arterial roadways to access them.
- (d) Where feasible, sites shall be located adjacent to schools to encourage shared facilities and joint development of new sites.
- (e) Parks shall have well-drained and suitable soils and level topography. Sites shall not have slope or unusual topography which would render the land unusable for recreational activities.
- (f) Parks must be adjacent to a street for ease of pedestrian, bike or parking accommodations.
- (g) No more than two (2) sides of the park may be adjacent to the rears of homes.
- (h) Parks must include visible, attractive and suitable means of ingress and egress proportionate to the size and amenities in the park.
- (i) The site shall not be encumbered by overhead utility lines or easements which might limit the opportunity for park and conservation development.
- (j) Sites with existing trees or other scenic elements are preferred and may be reviewed by the City's Urban Forester, or contracted Urban Forester, to make recommendations.
- (k) Rare, unique, endangered, historic or other significant natural areas shall be given a high priority for dedication pursuant to this Section.

- (l) The City shall not generally accept land within floodplain and floodway dedicated areas as part of the dedication, but at its discretion may accept such land as a donation.

OR

No parkland shall be submitted for approval by the city that falls within the one hundred (100) year floodplain or is a portion of any drainage or detention systems unless the planning and zoning commission determines, after receiving a recommendation from the parks and recreation board, that the floodplain is desirable for recreation and the floodplain is left in its native condition with the exception of allowing vegetation to be pruned or maintained in a way consistent with the recreational uses and allowing installation of recreational improvements consistent with floodplain uses such as trails, picnic areas, etc. If it is determined that the native floodplain areas are useful for recreational purposes, up to fifty percent (50%) of the land area maintained as native floodplain may be counted toward the parkland requirements at a ratio of three acres of floodplain land for one acre of the required dedication with the condition that the parkland is at least one hundred (100) feet in width and that none of the parkland is utilized for stormwater detention.

- (m) Detention/retention areas which are required as part of the stormwater management standards generally shall not qualify as parkland dedication but may be accepted as donations in addition to the required dedication.
- (3). Minimum Park Standards. Facilities and improvements provided by a developer shall be constructed on lands dedicated as public park land. All plans and specifications shall meet or exceed the City's standards at the time of the submission and shall be approved by the PARC.
- (a) Parks shall be designed and installed to meet standards approved by the Director of Parks and Recreation, in accordance with related federal, national, state or local codes including, but not limited to, the following:
1. International Play Equipment Manufacturer's Association (IPEMA);
 2. Consumer Product Safety Commission (CPSC) Handbook for Public Safety;
 3. American Society for Testing and Materials (ASTM and ASTM F08);
 4. Accessibility Standards for Play Areas through the ADA Accessibility Guidelines (ADAAG);
 5. Illuminating Engineering Society of North American (IESNA RP-6-01); and
 6. Sports Turf Management Association (STMA).
- (b) Disposing of construction materials within the park by the owner and/or developer's contractors, subcontractors, employees or agents at any time while the subdivision is being built. If materials are deposited or disposed of within the park, the owner and/or developer will be required to remove these materials within 72 hours of written notice by the City;
- (c) Marking each corner of the park land to be dedicated with a permanent monument consisting of three-fourths-inch iron pins set in concrete. These shall be located and identified on a recordable land survey completed by a land surveyor registered in the state and provided to the City by the owner and/or developer;
- (d) Paved frontage with curbs and gutters for all required street frontages abutting the outside perimeter of the parkland;

- (e) Installing signage designating the area as parkland shall be supplied by the owner and/or developer and shall be designed and installed according to the specifications outlined in the City's Gateway Master Plan or otherwise specified by the PARD;
- (f) Minimally a four-foot-wide sidewalk or six-foot-wide decomposed granite trail installed in the park, and/or sidewalk installed along all street frontage of the park with the location approved according to the approved site plan;
- (g) Water wastewater, electrical services, and all other utilities provided to the remainder of the subdivision shall be provided to the park as part of standard subdivision improvements;
- (h) LED lighting along those portions of the required street frontage(s) as well as ample overhead and/or bollard LED lighting within and throughout the park to provide for a safe and secure environment; and
- (i) Wireless network infrastructure;
- (j) Removing all trash, dead trees and other unusable material; clearing and grading of site and installation of grass with irrigation;
- (k) Street tress shall be provided in the parkway abutting the park at twenty-foot intervals. If the park does not abut street ROW on all sides, in addition to the street tress, shade tress shall be provided at a minimum of ten trees per on-fourth acre;
- (l) Permanently constructed restroom facilities built to city standards and the requirements of the American's with Disabilities Act (ADA). Restroom facilities are required for parks that are three acres or larger in size;
- (m) One playscape structure, concrete edging, and appropriate safety surfacing that meets industry requirements with a minimum capacity of 30 children, per industry standards. If a play structure already exists within a dedicated park within one-fourth mile, other comparable amenities may be provided such as basketball courts, outdoor exercise stations or splash pads;
- (n) Accessible covered picnic table, grill, and trash container at a rate of one per on concrete pads;
- (o) Drinking fountain at a rate of 0.25 per acre, but no less than one per park; and,
- (p) Park benches at a rate of two per acre, but no less than two per park.

F. Fee in Lieu of Park Land.

The City may, from time to time, require that a fee be submitted in lieu of land dedication in amounts as set forth in Appendix A for, either, both, or some park land dedications. Such fees shall be due prior to the final plat for a single-phase development, or prior to the issuance of any building permits for multi-family development.

The fee in lieu will be the average fair market value per acre of the land which is being subdivided at the time of the preliminary plat approval. The fair market value shall be established by the most recent appraisal of all or part of the property made by the appraisal district. At its discretion, the City may opt to commission

an independent appraisal of the land by a third party and adjust the amount of assessed value based on any difference between it and the appraisal district's valuation.

G. Park Development Fee.

In addition to the park land dedication requirements, park development fees are established herein, sufficient to develop public parks in ways that meet the City of Angleton's standards. They are supplementary to, and not in substitution of, the land dedication requirement. The amount of development fees assessed to a development and the basis for the calculation is shown in Appendix A. The park development fees shall be processed simultaneously with the park land dedication requirements.

H. Credit for Private Park Amenities

- (a) Up to fifty percent (50%) of the total fee in lieu and park development fees required by this Section to be paid by a developer may be eligible for reimbursement if the developer provides private park amenities on the site. The remaining 50% is retained for deposit in the City's park land dedication fund for the purpose of defraying the financial burden that new residential units impose on the existing public park system in Angleton, beyond the immediate development in which the residential units are located.
- (b) Water features exceeding two thousand five hundred (2,500) square feet will not normally be considered as park facilities that qualify for credit. However, ten percent of lakes and nature reserves or land, which is generally undeveloped and unsuitable for organized recreational activities without substantial development effort, but which provides desirable aesthetic qualities, such as wetlands and other wooded areas, will qualify for private parkland (0.10:1 ratio) up to 50 percent credit. Dry bottom detention ponds do not meet the definition of a lake or nature reserve.
- (c) Private facilities eligible for credit are those outdoor amenities typically found in Angleton's public parks, which will substitute for the improvements otherwise funded by a dedication and/or development fee to meet the outdoor recreation needs of residents. These might include, but not be limited to, park land, playground equipment and shade structures, barbecue equipment, a "pick-up" basketball or volleyball court and lighting, and walking and jogging trails. Indoor recreation facilities provided by a developer do not qualify for credit.
- (d) The amount of credit shall be based on actual out-of-pocket dollar costs that the developer incurred in providing the outdoor recreation amenities:
 - 1. The developer is required to submit all invoices and checks paid toward the construction of the private amenities.
 - 2. The developer must allow PARD staff to conduct a site visit to verify the private park improvements.
- (e) Yards, court areas, setbacks and other open areas required to be maintained by the Code of Ordinances of the City of Angleton shall not be included in the credit computation.
- (f) Private ownership and maintenance of the private amenities shall be provided for in perpetuity by recorded agreement, covenants or restrictions that run with the land which cannot be eliminated without the consent of the City.

- (f) Use of the private park is restricted for park and recreation purposes by recorded covenant, which runs with the land in favor of future owners of the property and which cannot be defeated or eliminated without the written consent of the City.
- (g) Facilities must be similar or comparable to what would be required to meet minimum public park standards and recreational needs as set forth in Section E and other federal, state and local laws.
- (h) The design of private park amenities must be reviewed and approved by the Director of Parks and Recreation prior to the platting of the first unit.
- (i) All private amenities should be constructed no later than prior to the application of the final unit building permit. For a phased property, it should be completed by the final unit of the first phase.
- (j) The restrictive covenants shall provide that, in the event that any private owner of parkland fails to maintain same according to the standards of the city, the director of parks and recreation may enter the parks and/or open space to maintain same. The cost of such maintenance shall be charged to those persons having the primary responsibility for maintenance of the parks and/or open space.

I. Reimbursement for City Acquired Park Land.

The City may from time to time acquire land for parks in advance of actual or potential development. If the City acts in this way, then the City may require subsequent dedications to be fee in lieu of land only. They will serve to reimburse the City for the cost(s) of acquisition.

J. Appeal Process.

The property owner or applicant may appeal decisions relating to this Section to the Recreation and Park Board. The burden of proof is on the appellant to demonstrate that the decision was incorrect. The appellant must file a notice of appeal with the Director within thirty (30) days following the determination by the Director. Filing an appeal shall not stay collection of the fee due. If the notice of appeal is accompanied by a payment in an amount equal to the fee due as calculated by the City, the building permit application shall be processed.

K. Use of Park Fees.

- (a) Funds shall not be used for the operation and maintenance of parks.
- (b) The park land dedication fund shall not be used for city staff overhead expenses. Indirect costs reasonably incurred in connection with park land acquisition and development are limited to a maximum of 10 percent of total acquisition or development costs.
- (c) All park land dedication and park development fees will be deposited in a separate fund. Funds shall be used solely for the acquisition or leasing of park land and the development, improvement, or enhancement of new and existing parks. All expenditures shall be administered in accordance with the current purchasing requirements of the City.

L. Review and Indexing of Fees

- (a) The City shall review the fees established and the amount of park land dedication required in this Section at least once every five (5) years. Failure to review by the City Council shall not invalidate this ordinance.

- (b) The fee-in-lieu and park improvement fees shall be automatically updated annually as part of the annual budgeting process unless otherwise authorized by the City Council. The update shall reflect the indexing shown in the U.S. Department of Labor Statistics Consumer Price Index for the Houston-The Woodlands-Sugar Land Statistical Area which includes Brazoria County.

M. Right to Refund.

The City shall account for all fees in lieu of land and all development fees paid under this Section with reference to the individual plat(s) involved. Any fees paid for such purposes must be expended by the City within ten (10) years from the date received by the City for acquisition and/or development of park areas as required herein. Such funds shall be considered to be spent on a first-in, first-out basis. If not so expended, the landowners of the property on the expiration of such period shall be entitled to a prorated share of such sum without interest, computed on a square footage of area basis. The owners of such property must request such refund within one (1) year of entitlement, in writing. Failure to timely submit the required application for refund shall constitute an absolute waiver of any right to the refund.

N. Severability.

If any provision of this Section is found to be unconstitutional or otherwise invalid by any court of competent jurisdiction, that invalidity shall not affect the remaining provisions of this Section, which can be implemented without the invalid provisions and, to this end, the provisions of this Section are declared to be severable. The City Council hereby declares that it would have adopted each and every provision and portion thereof not declared invalid or unconstitutional, without regard to whether any portion of the ordinance would subsequently be declared invalid or unconstitutional.

Appendix A.

Angleton Notional Parkland Dedication Calculation

Land Component.

Total city park acreage:	218.3 acres.
City Population:	19,875
Average occupancy per dwelling unit (Census data):	2.54
Number of dwelling units: (19,875/2.54)	7,825
Dwelling units per acre of parks: (7,825/218.3)	35.8

Assume market value of an acre of land for the new development is \$20,000.

Fee in lieu of dedication of land for each dwelling unit in the new development would be:

$$\$20,000/35.8: \underline{\$559}$$

Park Development Component.

Estimated cost of developing Lakeside Park:	\$3,000,000
Lakeside Park acres:	44.6 acres.
Park development cost per acre (\$3,000,000/44.6):	\$67,265
Dwelling units per acre of parks:	35.8
Fee per dwelling unit (\$67,265/35.8):	<u>\$1,879</u>

$$\text{Total Parkland Dedication Fee } (\$559 + 1,879) = \underline{\$2,438}$$



**CITY OF ANGLETON, TEXAS
AGENDA ITEM SUMMARY FORM**

MEETING DATE: 10/12/2020

ITEM # 8

PREPARED BY: Megan Mainer

AGENDA ITEM TITLE: Discussion and possible action on Park Memorial policy.

AGENDA ITEM SECTION: (choose one below)

Ceremonial Presentation

Consent Agenda

Regular Agenda

Public Hearing

Executive Session

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

Staff was directed to develop a park memorial policy to structure various types of park memorials including trees and benches.

ATTACHMENTS (Attachment description):

Park Memorial Policy

RECOMMENDATION:

Staff recommends Parks and Recreation Board approve the Park Memorial Policy as presented.



**City of Angleton
Parks and Recreation
Parks Memorial Policy**

Policy Number PR -##

Revised Date:

Effective Date:

Review Date:

PURPOSE

This Parks Memorial Policy for City of Angleton Parks and Recreation ("Policy") is hereby adopted by the unanimous written consent of the Parks and Recreation Board of Directors 'Article II. Sec. 17-17:17-35'.

POLICY

The City of Angleton permits the pursuant to the authority granted in Article II, Sec 17-17:17-35 of the Angleton, Texas Code of Ordinances Chapter 17, the Board is vested with the authority to promulgate rules and regulations for Parks and Recreation memorial; and Board desires to establish a method for members to place personal memorials within the community; in the event of a conflict between the terms of the this Policy and any previously adopted regulations and/or policies regulating the access and production of records as set forth herein, this Policy shall control;

The City's Parks and Recreation Department shall consider and confirm reservations in the following priority:

1. Memorial Request
 2. Types of Memorials
 3. Plaques
 4. Installation
-
1. Memorial Requests:
 - a. Memorial requests can only be submitted for a loved one who has passed away and must be in writing to the Angleton Parks and Recreation Directors. All requests must have the written consent of the family involved. The request should provide all information requested on the Memorial Application and must include type of memorial (see below), and preferred location.

2. Types of Memorials:

- a. Bench - The style and type of the bench is a Champion Bench – Premium Wood Grain TBN-154 (black frame, recycled walnut slats) and is consistent with other standard benches installed in the City of Angleton Parks. At the applicant's request, the bench can have a cast bronze plaque TPQ-02 mounted on the bench with memorial wording. (Plaque specifications and wording choices detailed below). Benches will be installed adjacent to common area/park sidewalks or trails.
- b. Tree - A 30-gallon tree from the approved tree list found on the memorial application maybe selected by the applicant. The tree's exact location will be determined by city staff to conform to surrounding area landscaping. These trees are selected for their durability. Trees will only be installed where adequate irrigation and spacing is present. Donors will be notified once a tree has been planted and will be made aware of its location. The city cannot guarantee a specific planting date.

3. Plaques:

Plaque requests can only be made in conjunction with a bench or tree. Standalone plaques are not permitted. A standard plaque style has been chosen by Angleton Parks and Recreation staff for bench and tree memorials. Plaque specifications are:

- a. Bench plaques are approximately 8" w x 2" h in size, bronze, has up to three lines of text and 18 characters/spaces maximum per line and will be mounted on the front of the bench.
- b. Tree plaques are approximately 9" w x 6" h in size, bronze, has up to six lines of text and 18 characters/spaces maximum per line and will be mounted on a 24" bronze stake securely attached to back of plaque.
- c. Specific wording for a plaque is required. Additional inscriptions, religious symbols, and extraneous content is not permitted. Inscriptions will appear in the following format:

IN MEMORY OF / IN LOVING MEMORY / IN HONOR OF
BOB SMITH
7/5/1942–1/7/2010

4. Installation:

Parks and Recreation staff, or designated vendor, will be responsible for the final site selection and installation of the memorial. The date of the tree planting and installation or bench installation cannot be guaranteed. Requests are processed in the order they are received. Trees are planted between November 1 and March 1 due to climate conditions. Benches may be installed at any time during the year.

City of Angleton

5. The applicant will be responsible for the cost and installation of the memorial. Parks and Recreation staff will provide the requesting applicant the cost of the memorial, with installation, and the applicant will be responsible for paying the City of Angleton. Full payment is required prior to ordering any memorial.
6. Please note, the city will not replace or be responsible for plaques or pavers that may become damaged or stolen, or for trees that become damaged or die.
7. Donors are not permitted to add additional plantings, flowers or decorations to memorial area.
8. The Parks and Recreation Board of directors requires a minimum of thirty (30) business day to review and follow-up on all memorial requests.



**CITY OF ANGLETON, TEXAS
AGENDA ITEM SUMMARY FORM**

MEETING DATE: 10/12/2020

ITEM # 9

PREPARED BY: Megan Mainer

AGENDA ITEM TITLE: Discussion and possible action on Naming Rights policy.

AGENDA ITEM SECTION: (choose one below)

Ceremonial Presentation

Consent Agenda

Regular Agenda

Public Hearing

Executive Session

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

Initially when staff developed the park memorial policy it included monumentation. Various feedback and concerns relating to monumentation were discussed. As an alternative, staff developed a Naming Rights Policy for the Parks & Recreation Board consideration. The main reasons for developing this policy were to establish uniform procedures and criteria for the naming of City-owned facilities, including parks, specific facilities in parks, recreational areas, municipal buildings and city owned property throughout the City of Angleton.

ATTACHMENTS (Attachment description):

Angleton Naming Rights Policy

RECOMMENDATION:

Staff recommends the Parks & Recreation Board review and suggest changes to the Naming Rights Policy before it's brought to City Council for approval. If the Parks & Recreation Board believes no changes are needed, staff recommends the Parks & Recreation Board approve the policy as written and recommend staff to take the Naming Rights Policy before City Council for consideration and approval.



**City of Angleton
Parks and Recreation
Park Naming Policy**

Policy Number PR -##

Revised Date:

Effective Date:

Review Date:

PURPOSE

To establish uniform procedures and criteria for the naming of City-owned facilities, including parks, specific facilities in parks, recreational areas, municipal buildings and city owned property throughout the City of Angleton.

OBJECTIVES

- Ensure that parks, city facilities, and specific amenities are easily identified and located.
- Ensure that given names to parks, city facilities, and specific amenities are consistent with the values and character of the area or neighborhood served.
- Encourage public participation in the naming, renaming, and dedication of parks, city facilities, and specific amenities.
- Advance the reputation of the City as well as increase the understanding and public support for its programs.

DEFINITIONS

Major Facility: Major City-owned buildings, parks and trails built for permanent use.

Sub-Facility: Minor City-owned structures within a Major Facility, including but not limited to: swimming pools, pavilions, tennis courts, large water features, bridges, trail sections, or meeting rooms.

POLICY

General Naming Criteria and Guidelines.

In order to be considered a qualifying name, the proposed name must meet one of the following criteria:

- A. Be descriptive of geographic location, a significant natural feature in or near the facility, or an adjoining subdivision, street, or school.
- B. Commemorate historical events, groups or individuals that are of continued importance to the city, region, state, or nation.
- C. Individuals who are deceased and have a history of performing exceptional community service or contributions to the facility's best interest may be recognized with a named facility under the following conditions:
 - a. Involvement in a leadership role in civic organizations which are devoted to community improvement.
 - b. Assistance to the underprivileged as well as people with physical or intellectual disabilities.
 - c. Actively promoted and directed effective programs for youth or senior citizens within the community.
 - d. Actively promoted and directed community events and activities which have enriched the quality of life within the community.
 - e. Actively promoted and directed efforts to improve the aesthetic appearance and environmental quality of the community.
 - f. Led efforts to collect, promote and retain the historical heritage of the community.
- D. Individuals who made significant contributions to the acquisition or development of the facility.
 - a. If a facility is named to commemorate or honor an individual or group, the scale of the facility to be named should match the stature, characteristics and contributions of the individual. The threshold for considering the naming of a facility after a donor, benefactor or group will include one or more of the following:
 - i. Land for the majority of the facility was deeded to the City.
 - ii. Contribution of a minimum of 50% of the capital construction costs associated with developing the facility.
 - iii. Provision of an endowment for at least 50% of a facility's estimated useful life for the continued maintenance and/or programming of the facility.
 - iv. The City Council may alter these guidelines if deemed necessary.
 - b. The City reserves the right to utilize criminal background checks as part of the vetting process in order to establish an honoree's good character.
- E. Recognize organizations involved in a public-private partnership with the City of Angleton that have made significant financial or capital contributions to the acquisition or development of the facility. This includes any Naming Rights Agreements approved by the City Council.
- F. Have historical, cultural or social significance for future generations.
- G. Research indicates that the area around the facility, or the facility

itself, has been commonly named in an unofficial capacity by residents.

Restrictions on the Naming of Major Facilities and Sub-Facilities

Duplication of other facility names in the City will not be considered.

- A. To minimize confusion, facilities will not be subdivided beyond the level of sub-facilities for the purpose of naming unless there are readily identifiable physical divisions such as roads or waterways.
- B. Facility names that might be considered discriminatory or derogatory will not be considered.
- C. Facility names will not advocate a current political figure, political affiliation, ideology or religion.

PROCEDURE

Guidelines for Naming Process

Naming of Major Facilities

- A. The naming process for a major facility will automatically be initiated with the City Council's approval for the design, construction or acquisition of the facility.
- B. The City will utilize City Council to facilitate the naming of major facilities.
- C. A permanent name for the major facility should occur no later than the 50% completion mark in the construction or acquisition process.
 - a. Prior to the permanent naming of a major facility, the location will be referred to by its address or location designation until such a time as the major facility is given an official name.
- D. The City Council is to conduct the naming of a major facility according to the following steps:
 - a. The major facility naming process is initiated with the approval of the design, construction or acquisition of the major facility.
 - b. The City Council will choose from a variety of sources for name recommendations (i.e. Council member, staff or donor recommendations, historical review of the site, recommendations from the Parks and Recreation Board, recommendations from previous owners, etc.). Names may be requested or suggested by citizens or groups by submission via the Mayor, City Council or City Manager
 - c. Names may be submitted by the departmental owner of the major facility, executive management, the Mayor or members of the City Council.
 - d. All names for major facilities will be approved by a majority City Council vote

regardless of the source of the name's recommendation.

Naming of Sub-Facilities

- A. All requests for the naming or renaming of a sub-facility must be made in writing to the Director of the responsible department of the sub-facility, or to the City Manager. Written requests for the changing of a sub-facility's name should contain the following minimum information:
 - a. The proposed name.
 - b. Reasons for the proposed name.
 - c. Written documentation indicating community support for the proposed name (if applicable).
 - d. If proposing to name a sub-facility within a park, include a description/map showing the location of the sub-facility.
 - e. If proposing to name a sub-facility after an individual, group, donor or benefactor, include documentation of that person or group's significance and good reputation in the City's, State's, or Nation's history. Please refer to the commemorative naming conditions for an individual found in this policy.
- B. Upon receipt of a naming request, the Director of the responsible department or City Manager will:
 - a. Review the proposed request for its adherence to the policies of the City of Angleton.
 - b. Ensure that supporting information has been authenticated, particularly when an individual's name is proposed.
- C. When deemed appropriate, the City Manager will recommend City Council review sub-facility renaming suggestions.
- D. City Council will have the prerogative of accepting or rejecting the final proposal.

Guidelines for Re-Naming Process.

- A. The renaming of major or sub-facilities is strongly discouraged. It is recommended that efforts to change a name be subject to the most critical of examinations so as not to diminish the original justification for the name or discount the value of the prior contributors.
 - a. Parks or other facilities named by deed restriction will not be considered for renaming.
 - b. Parks and facilities named after individuals will not be changed unless it is found that the individual's personal character is or was such that the continued use of the name for a facility would not be in the best interest of the community.
 - Exceptions may be granted for changes in use of facilities or for facility demolitions.
- B. If it is decided that it is in the best interest of the City to rename a major or sub-facility, it must be renamed in accordance with the criteria and guidelines outlined in the procedures of this policy.

Plaques, Markers and Memorials.

- A. Plaques, pavers and memorials may be incorporated into a facility or sub-facility during the design phase of the project. Plaques, pavers and memorials that are incorporated into the design of a facility will be subject to the same oversight and controls inherent to the project.

- B. Plaques, pavers, and memorials added to a facility or sub-facility after its completion and opening will be designed and installed according to the City's Park Memorial Policy.

ACCOUNTABILITY

The City Council shall have the authority to name City-owned major facilities, as well as all City-owned sub-facilities, according to the procedure and criteria established by this policy.



**CITY OF ANGLETON, TEXAS
AGENDA ITEM SUMMARY FORM**

MEETING DATE: 10/12/2020

ITEM # 10

PREPARED BY: Megan Mainer

AGENDA ITEM TITLE: Discussion and possible action on American Legion partnership.

AGENDA ITEM SECTION: (choose one below)

Ceremonial Presentation

Consent Agenda

Regular Agenda

Public Hearing

Executive Session

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

Staff met with the Charles Dixon American Post 241 Thursday, September 24 to discuss a future partnership. Staff has proposed the Charles Dixon American Post 241 donate over five acres to the City of Angleton in efforts to expand City park land on the south side of town as well as use the land donation as the matching portion for a TPW grant. According to the Comprehensive Parks & Recreation Master and Strategic Plan adopted in December 2019, the City should work towards the following improvements:

- 2.5.a Increase access to recreation opportunities on the south side of the city.
- 3.2.b Improve walkable access to recreation opportunities throughout Angleton.
- 3.4.a Conduct feasibility study to improve outdoor water access in the city. This could include updates to existing outdoor pool location or other potential properties.
- 3.5.c Consider outreach opportunities with potential partners for use of additional outdoor space.

The Charles Dixon American Post 241 was open to partnering with the City of Angleton for park development but, first, needed to take the item to their general membership. Staff is awaiting a

proposal from the Charles Dixon American Post 241. Once a proposal is received, staff will begin negotiations and develop a partnership agreement for the Parks 7 Recreation Board and City Council consideration.

ATTACHMENTS (Attachment description):

American Legion_COA Proposal

RECOMMENDATION:

Staff recommends the Parks & Recreation Board authorize staff to pursue a partnership agreement with Charles Dixon American Post 241 for park land development.

AMERICAN LEGION PARK

Proposed City of Angleton & American Legion Partnership



PARKS & RECREATION STRATEGIC PLAN

According to the Comprehensive Parks & Recreation Master and Strategic Plan adopted in December 2019, the City should work towards the following improvements:

- 2.5.a Increase access to recreation opportunities on the south side of the city.
- 3.2.b Improve walkable access to recreation opportunities throughout Angleton.
- 3.4.a Conduct feasibility study to improve outdoor water access in the city. This could include updates to existing outdoor pool location or other potential properties.
- 3.5.c Consider outreach opportunities with potential partners for use of additional outdoor space.

ADDRESSING IMPROVEMENTS THROUGH COMMUNITY PARTNERSHIPS



OPPORTUNITIES

- Address concerns mentioned in the City of Angleton Comprehensive Parks and Recreation Master and Strategic Plan.
- Ideas for park development include a playground structure, splash pad/park, outdoor pavilion, walking trail, bench seating, picnic tables, grills, parking, restroom facilities, and open space.
- Potential for Texas Parks & Wildlife (TPW) grant funding. The TPW Local Parks Urban Outdoor Recreation grant provides 50% matching grants on a reimbursement basis to eligible applicants up to \$1.5M.
- Potential Park Naming Rights.
- Plaque recognition.
- Special parking accommodations.
- First right of refusal on park amenity use like a pavilion if one is budgeted for constructed.
- Tax benefits: A city is a “qualified entity” to which tax-deductible charitable donations may be made. However, a donation is only deductible if the gift is made exclusively for public purposes.
- Eliminate blight on near the American Legion Hall.
- Maintenance costs for the American Legion Post 241 will decrease because open space will be maintained by the City.
- Buffering on the backside of the American Legion Hall could be included the park development plan.



**CREATING
COMMUNITY
THROUGH
PEOPLE,
PARKS, AND
PROGRAMS**





**CITY OF ANGLETON, TEXAS
AGENDA ITEM SUMMARY FORM**

MEETING DATE: 10/12/2020

ITEM # 11

PREPARED BY: Megan Mainer

AGENDA ITEM TITLE: Discussion and possible action on Municipal Pool renaming.

AGENDA ITEM SECTION: (choose one below)

Ceremonial Presentation

Consent Agenda

Regular Agenda

Public Hearing

Executive Session

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

Staff would like to propose the Municipal Pool be renamed. Staff is working towards demolishing the pool and redeveloping it as a public park. Several options should be considered. One, the City of Angleton may be presented with a partnership opportunity and naming rights for the partner could be considered. Two, if the City does not enter into an agreement with a public partner the park needs to be renamed. Three, the City could rename the park and allow park amenities to be available for partner naming rights (i.e. Heritage Park and Patriot Pavilion within Heritage Park).

ATTACHMENTS (Attachment description):

NA

RECOMMENDATION: [Click here to enter text.](#)

NA



**CITY OF ANGLETON, TEXAS
AGENDA ITEM SUMMARY FORM**

MEETING DATE: 10/12/2020

ITEM # 12

PREPARED BY: Megan Mainer

AGENDA ITEM TITLE: Discussion and possible action on Bates and Dickey Parks renaming.

AGENDA ITEM SECTION: (choose one below)

Ceremonial Presentation

Consent Agenda

Regular Agenda

Public Hearing

Executive Session

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

Staff would like to propose Bates and Dickey Parks be renamed to Bates Dickey Park. Since the parks are adjacent to each other, staff believes the parks should be programed as one unit. This would allow the City to develop one master plan, solicit grant funding for one area, and develop it as a regional park serving residents and visitors outside of Angleton rather than two separate community parks which traditionally serve only the Angleton community.

ATTACHMENTS (Attachment description):

NA

RECOMMENDATION: [Click here to enter text.](#)

NA