



**CITY OF ANGLETON
PUBLIC NOTICE OF A KEEP ANGLETON BEAUTIFUL BOARD MEETING
MONDAY, JUNE 8, 2020, 11:00 A.M.
120 S. CHENANGO STREET ANGLETON, TEXAS 77515**

NOTICE IS HEREBY GIVEN PURSUANT TO V.T.C.A., GOVERNMENT CODE, CHAPTER 551, THAT THE KEEP ANGLETON BEAUTIFUL BOARD FOR THE CITY OF ANGLETON WILL CONDUCT A MEETING, OPEN TO THE PUBLIC, ON MONDAY, JUNE 8, 2020, AT 11:00 A.M., AT THE CITY OF ANGLETON COUNCIL CHAMBERS, LOCATED AT 120 S. CHENANGO STREET, ANGLETON, TEXAS 77515.

AGENDA

1. Declaration of a quorum and call to order
2. Approve the minutes of Keep Angleton Beautiful Board meeting of May 4, 2020.
3. Discussion and possible action regarding FY20-21 Budget. (Megan Mainer)
4. Discussion and possible action regarding Keep Angleton Beautiful Memberships. (Daveyon Edwards)
5. Discussion and possible action regarding Biannual T-shirt fundraiser. (Daveyon Edwards)
6. Discussion regarding 2020-2021 Sponsorship Packet. (Daveyon Edwards)
7. Discussion regarding iNaturalist virtual program. (Daveyon Edwards)
8. Discussion regarding City Branding. (Megan Mainer)
9. Items for next meeting
10. Adjournment

CERTIFICATION

I, Megan Mainer, Parks & Recreation Director, do hereby certify that this Notice of a Keep Angleton Beautiful Board Meeting was posted on the City Hall bulletin board, a place convenient

and readily accessible to the general public at all times and to the City's website, www.cityofangleton.tx.us, in compliance with Chapter 551, Texas Government Code. The said Notice was posted on the following date and time: Friday, June 5, 2020, by 11:00 a.m. and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

/s/ Megan Mainer

Megan Mainer

Parks & Recreation Director

In compliance with the Americans with Disabilities Act, the City of Angleton will provide reasonable accommodations for persons attending City meetings. The facility is wheelchair accessible and accessible parking spaces are available. To better serve you, please send your requests in advance. Please contact the City Secretary at 979-849-4364, extension 2115 or email faguilar@angleton.tx.us.



**CITY OF ANGLETON, TEXAS
KEEP ANGLETON BEAUTIFUL AGENDA
ITEM SUMMARY FORM**

MEETING DATE: 6/8/2020

ITEM # 2

PREPARED BY: Megan Mainer

AGENDA ITEM: Discussion and possible action to approve the minutes of the Keep Angleton Beautiful regular called meeting of May 4, 2020.

AGENDA ITEM DESCRIPTION:

- | | | |
|---|--|---|
| <input type="checkbox"/> Presentation | <input checked="" type="checkbox"/> Consent item | <input type="checkbox"/> Discussion item |
| <input type="checkbox"/> Discussion and possible action | <input type="checkbox"/> Public hearing | <input type="checkbox"/> Executive session item |

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY: Regular called meeting of May 4, 2020.

ATTACHMENTS (Attachment description):

RECOMMENDATION: Staff recommends Keep Angleton Beautiful approve the minutes.



**CITY OF ANGLETON
KEEP ANGLETON BEAUTIFUL BOARD MEETING MINTUES
TUESDAY, MAY 4, 2020, 11:00 A.M.
120 S. CHENANGO STREET ANGLETON, TEXAS 77515**

THE FOLLOWING REPRESENTS THE ACTIONS TAKEN BY THE KEEP ANGLETON BEAUTIFUL BOARD IN THE ORDER THEY OCCURRED DURING THE MEETING. THE KEEP ANGLETON BEAUTIFUL BOARD CONVENED IN A REGULAR MEETING ON MONDAY, MAY 4, 2020, AT 11:00 A.M. IN THE ANGLETON CITY HALL COUNCIL CHAMBERS, 120 S. CHENANGO, ANGLETON, TEXAS 77515.

DECLARATION OF A QUORUM AND CALL TO ORDER

With a quorum present, Keep Angleton Beautiful Chair Delesandri called the Keep Angleton Meeting to order at 11:01 A.M.

APPROVAL OF THE MINTUES

- 1. Approve the minutes of the Keep Angleton Beautiful regular called meeting of March 9, 2020. Upon a motion by Keep Angleton Beautiful Member Demopulos and seconded by Keep Angleton Beautiful Member Goolsby, the Board approved the minutes of the Keep Angleton Beautiful regular called meeting of March 9, 2020. The motion passed on a 7-0 vote.**

REGULAR AGENDA

- 2. Discussion and possible action regarding donation box ordinance and recommendation to City Council. Upon a motion by Keep Angleton Beautiful Member Goolsby and seconded by Keep Angleton Beautiful Member Harwell, the Board authorized Staff to proceed with the donation box ordinance draft recommendation for City Council approval. The motion passed on a 7-0 vote.**
- 3. Discussion and possible action regarding City Branding recommendation to City Council. Upon a motion by Keep Angleton Beautiful Member Demopulos and seconded by Keep Angleton Beautiful Member Scarborough, the Board authorized Staff prepare a statement for City Council regarding branding based on Keep Angleton Beautiful Member input. The motion passed on a 7-0 vote.**

4. Discussion regarding Keep Angleton Beautiful Membership for FY20-21.
No action taken.
5. Discussion regarding Keep Angleton Beautiful FY20-21 Budget.
No action taken.
6. Discussion regarding potential TXDOT Funds for beautification projects.
No action taken.

ADJOURNMENT

Upon motion by Keep Angleton Beautiful Member Goolsby and seconded by Keep Angleton Beautiful Member Harwell. Keep Angleton Beautiful Member Chair Delesandri adjourned the meeting at 12:00 P.M. The motion passed on a 7-0 vote.

These minutes were approved by Keep Angleton Beautiful , 2020 upon a motion by Keep Angleton Beautiful Member, seconded by Keep Angleton Beautiful Member. The motion passed on a 7-0 vote.

CITY OF ANGLETON, TEXAS

Tracy Delesandri
Keep Angleton Beautiful Chair

ATTEST:

Megan Mainer, CPRP
Parks & Recreation Director



**CITY OF ANGLETON, TEXAS
KEEP ANGLETON BEAUTIFUL AGENDA
ITEM SUMMARY FORM**

MEETING DATE: 6/8/2020

ITEM # 3

PREPARED BY: Megan Mainer

AGENDA ITEM: Discussion and possible action regarding KAB FY20-21 Budget.

AGENDA ITEM DESCRIPTION: KAB FY20-21 Budget

- | | | |
|--|---|---|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Consent item | <input type="checkbox"/> Discussion item |
| <input checked="" type="checkbox"/> Discussion and possible action | <input type="checkbox"/> Public hearing | <input type="checkbox"/> Executive session item |

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

Staff has completed FY19-20 budget estimates for this year as well as FY20-21 requests.

ATTACHMENTS (Attachment description): KAB Revenues & Expenses

RECOMMENDATION: Staff recommends Keep Angleton Beautiful Board to approve the FY20-21 budget as presented.

City of Angleton, Texas
 Keep Angleton Beautiful
 13 300
 Detail of Revenues

	Actual 2016-17	Actual 2017-18	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Notes - Revised Estimate	Requested 2020-21	Notes - Departmental Request
Parks & Recreation								
701 Transfer From General Fund	6,622	-	-	31,650	31,650	City Branding and Gateway Master Plan were put on hold for this FY	-	If staff is directed to start over with the branding process.
Parks & Recreation Subtotal	6,622	-	-	31,650	31,650		-	
Miscellaneous:								
800 Interest	156	298	623	500	415		350	
804 KAB Donations	24,515	22,810	23,451	20,000	21,641		23,000	
805 Donations	1,450	1,535	1,000	500	1,700		2,000	
810 KAB Awards	-	-	-	-	-		-	
811 Transfrom From GF Court Fines	-	-	-	-	-		-	
812 KAB Waste Connections Income	-	4,000	5,500	6,000	5,143		4,850	
813 Planter Advertising	-	-	-	-	-		-	
899 Micellaneous	-	-	-	-	-		1,550	KAB membership program & shirts
Miscellaneous Subtotal	26,121	28,643	30,574	27,000	28,899		31,750	
Transfers:								
900 Transfer From Fund Balance	-	-	-	50,000	-	City Branding and Gateway Master Plan were put on hold for this FY	50,000	
Transfers Subtotal	-	-	-	50,000	-		50,000	
Division Total	32,743	28,643	30,574	108,650	60,549		81,750	

City of Angleton, Texas
 Keep Angleton Beautiful
 13 500
 Detail of Expenditure

		Actual	Actual	Actual	Budget	Estimated		Mid-Year Budget	Requested	
		2016-17	2017-18	2018-19	2019-20	2019-20	Notes - Revised Estimate	Adjustments	2020-21	Notes - Departmental Request
								2019-20		
Personnel Services:										
105	Regular Earnings	25,000	23,861	-	-	-		\$ -	\$ -	
110	Overtime	-	-	-	-	-		\$ -	-	
115	Longevity	-	-	-	-	-		\$ -	-	
126	Certification	-	-	-	-	-		\$ -	-	
135	FICA	1,912	1,825	-	-	-		\$ -	-	
140	Health Insurance	-	-	-	-	-		\$ -	-	
145	Worker's Compensation	38	55	-	-	-		\$ -	-	
155	Retirement	3,046	3,003	-	-	-		\$ -	-	
185	Payroll Accrual	-	-	-	-	-		\$ -	-	
Personnel Services Subtotal		29,996	28,744	-	-	-		\$ -	-	
Supplies:										
203	Apparel	-	-	596	300	301		\$ 305	400	HOC shirts \$300 and staff shirts \$100
205	General Supplies	750	750	470	500	436		\$ 436	500	Meetings and membership incentives
206	Education Supplies	-	-	-	-	-		\$ 55	-	Conservation education supplies for school and Library
207	Awards & Recognition	750	750	281	585	585		\$ 585	250	Picture frames for monthly awards April - October
210	Office Supplies	100	100	-	100	100		\$ 40	100	
Supplies Subtotal		1,600	1,600	1,347	1,485	1,422		\$ 1,421	1,250	
Repair & Maintenance:										
325	R & M Other	-	-	-	-	-		\$ -	-	
Repair & Maintenance Subtotal		-	-	-	-	-		\$ -	-	
Services:										
406	Clean Up Costs	2,500	5,100	11,079	6,250	6,260	Went over budget and need to plan accordingly for two events each year.	\$ 6,260	12,500	Increase to cover all costs with Fall Sweep, \$12500 for both spring clean up and fall sweep
407	Beautification	2,500	2,500	4,971	7,000	2,164		\$ 2,164	7,000	Targeted neighborhood cleanup, TXDOT box wraps, city building landscapes & monarch waystation maintenance
408	Education	3,000	3,000	176	1,000	1,000	Seed ball material for arbor day and Family Monarch Education at Library and AISD	\$ 1,000	500	Conservation education supplies for school and Library, green series, rain barrel workshop, etc.
420	Dues & Subscriptions	500	1,479	1,654	415	415		\$ 415	425	KTB \$150, TMN \$100. KAB \$175, \$1240 (KBCB)
425	Travel & Training	2,000	3,450	4,106	6,200	6,200	Conference hotel cannot be determined at this time because all RSVPs have not been received	\$ 6,200	6,000	KTB Conference: \$375 for seven members and one employee; Hotel:\$3200; budget for TMN Annual Conference \$500
430	Planter Maintenance	1,500	1,615	3,200	2,000	2,000		\$ 2,000	2,000	
455	Contract Labor	-	-	-	-	-		\$ -	-	

466	Advertising	5,000	1,675	1,351	1,000	1,000		\$	1,000	1,000	Fall & Spring Sweep inserts	
468	Award Expense	-	-	-	-	-		\$	-	-		
Miscellaneous Subtotal		17,000	18,819	26,537	23,865	19,039		\$	19,039	29,425		
Miscellaneous:												
525	Appreciation Board	-	-	278	300	300	Gift cards	\$	300	400	Gift cards	
555	Bad Debt Expense	-	-	-	-	-		\$	-	-		
Miscellaneous Subtotal		-	-	278	300	300		\$	300	400		
Capital Outlay:												
605	Capital Expense	-	-	-	83,000	32,325	Invoiced to date.	\$	32,325	50,675	Visioning, branding and gateway signage - Need to rebudget to complete project	
Capital Outlay Subtotal		-	-	-	83,000	32,325			32,325	50,675		
Other:												
700	Transfer to Fund Balance	-	-	-	-	-		\$	-	-		
717	Transfer to Fund 117	-	-	-	-	-		\$	-	-		
Capital Outlay Subtotal		-	-	-	-	-			-	-		
Division Total		48,596	49,163	28,162	108,650	53,086		-	53,085	81,750		



**CITY OF ANGLETON, TEXAS
KEEP ANGLETON BEAUTIFUL AGENDA
ITEM SUMMARY FORM**

MEETING DATE: 6/8/2020

ITEM # 4

PREPARED BY: Megan Mainer

AGENDA ITEM: Discussion and possible action regarding KAB Memberships for FY20-21.

AGENDA ITEM DESCRIPTION: KAB Memberships

- | | | |
|--|---|---|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Consent item | <input type="checkbox"/> Discussion item |
| <input checked="" type="checkbox"/> Discussion and possible action | <input type="checkbox"/> Public hearing | <input type="checkbox"/> Executive session item |

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY: Staff would like to propose Keep Angleton Beautiful memberships as an annual fundraiser beginning October 1, 2020. KAB memberships will allow individuals to make a direct contribution to the programs and events KAB provides for the Angleton Community. Various levels of memberships and associated benefits will be identified. If the levels and pricing is approved, the brochure will be sent to BayStar to professionalize.

ATTACHMENTS (Attachment description): Keep Angleton Beautiful Membership

RECOMMENDATION: Staff recommends Keep Angleton Beautiful to approve the Membership program.



KEEP AMERICA BEAUTIFUL AFFILIATE

General Membership

Our vision of keep Angleton Beautiful, Inc. (KAB) is to make Angleton, Texas, the most beautiful and environmentally responsible place in Texas, one person at a time.



KEEP ANGLETON BEAUTIFUL
1601 N. VALDERAS STREET
ANGLETON, TEXAS 77515



Keep Texas
Beautiful
KEEP AMERICA BEAUTIFUL AFFILIATE

KAB members make a direct investment in the program KAB provides for the Denton Community. Join us today- YOU play a vital role in our efforts to create a clean, vibrant, beautiful Angleton

Levels of Memberships

- \$10 student
- \$35 Individual
- \$50 Family
- \$75 friend
- \$100 Patron

Benefits of membership

Student (\$10) Individual (\$35)

- KAB membership sticker and other goodies to identify you as part of Team KAB
- Subscription to monthly KAB e-newsletter (print copy available upon request)
- Early, members-only registration for a Free Tree through the Annual Community Tree Giveaway in October
- Members-only discounts from local participating nurseries and landscaping companies
- A personal investment in making Angleton cleaner, and more beautiful

Family Level - \$50

- Includes all benefits at the Student and Individual levels plus:
- Packet of North Texas wildflower seeds

Friend Level- \$75

- Includes all Family Level benefits plus:
- KAB Reusable Bag OR KAB t-shirt (your choice)

Patron Level-\$100

- Includes all Friend Level benefits plus:
- Top recognition in the KAB Newsletter, KAB Annual Report, and KAB's Annual Appreciation Ad.

KAB Memberships are valid for one year from the date you join



Keep Angleton Beautiful



General Membership Form

Please fill out this form and return with payment to KAB at the address below. Thank you

Name _____

Address _____

City _____

State ___ Zip _____

E-Mail _____

Level of membership

- \$10 STUDENT
- \$35 INDIVIDUAL
- \$50 FAMILY
- \$100 PATRON

Total Enclosed: \$

Check # _____
Check payable to City of Angleton

VISA Master-Card other _____

Cardholder's name _____

Card number _____

Billing zip code _____

Expiration date ___/___ security code ____

signature _____





**CITY OF ANGLETON, TEXAS
KEEP ANGLETON BEAUTIFUL AGENDA
ITEM SUMMARY FORM**

MEETING DATE: 6/8/2020

ITEM #5

PREPARED BY: Daveyon Edwards

AGENDA ITEM: Discussion and possible action to approve the Bi-Annual Keep Angleton Beautiful T-shirt fundraiser.

AGENDA ITEM DESCRIPTION: Bi-Annual Keep Angleton Beautiful T-shirt fundraiser

- | | | |
|--|---|---|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Consent item | <input type="checkbox"/> Discussion item |
| <input checked="" type="checkbox"/> Discussion and possible action | <input type="checkbox"/> Public hearing | <input type="checkbox"/> Executive session item |

BUDGETED AMOUNT:
N/A

FUNDS REQUESTED:
N/A

FUND:
N/A

EXECUTIVE SUMMARY: Bi-annual Fundraiser will act as another line of revenue and advertisement beginning FY20-21. The community and members will be able to wear a KAB logoed shirt in short and long sleeved options. Please visit this link (https://jmcustomscreenprinting.com/angleton_education_foundation/shop/home) for an exaple.

ATTACHMENTS (Attachment description):

RECOMMENDATION: Staff recommends Keep Angleton Beautiful Board approve the Bi-Annual Fundraiser.



**CITY OF ANGLETON, TEXAS
KEEP ANGLETON BEAUTIFUL AGENDA
ITEM SUMMARY FORM**

MEETING DATE: 6/8/2020

ITEM #6

PREPARED BY: Daveyon Edwards

AGENDA ITEM: Discussion regarding PARD Sponsorship.

AGENDA ITEM DESCRIPTION: PARD Sponsorship

- | | | |
|---|---|---|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Consent item | <input checked="" type="checkbox"/> Discussion item |
| <input type="checkbox"/> Discussion and possible action | <input type="checkbox"/> Public hearing | <input type="checkbox"/> Executive session item |

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

Staff has researched and developed a sponsorship packet for parks and recreation. The sponsorships will allow individuals to make a direct contribution to the programs and events Parks and Recreation and KAB provides for the Angleton Community. Various levels of Sponsorships and associated benefits will be identified.

ATTACHMENTS (Attachment description):

RECOMMENDATION: NA



**CITY OF ANGLETON, TEXAS
KEEP ANGLETON BEAUTIFUL AGENDA
ITEM SUMMARY FORM**

MEETING DATE: 6/8/2020

ITEM #7

PREPARED BY: Daveyon Edwards

AGENDA ITEM: Discussion regarding iNaturalist digital program.

AGENDA ITEM DESCRIPTION: iNaturalist

- | | | |
|---|---|---|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Consent item | <input checked="" type="checkbox"/> Discussion item |
| <input type="checkbox"/> Discussion and possible action | <input type="checkbox"/> Public hearing | <input type="checkbox"/> Executive session item |

BUDGETED AMOUNT:

N/A

FUNDS REQUESTED:

N/A

FUND:

N/A

EXECUTIVE SUMMARY:

Staff has researched and developed a digital program through the iNaturalist app, it is an educational research base application and location/web tracked. iNaturalist is a citizen science project and online social network of naturalists, citizen scientists, and biologists built on the concept of mapping and sharing observations of biodiversity across the globe. iNaturalist may be accessed via its website or from its mobile applications. Visit this link for our community project (<https://www.inaturalist.org/projects/back-yard-project>) .

ATTACHMENTS (Attachment description):

RECOMMENDATION: NA



CITY OF ANGLETON, TEXAS
Keep Angleton Beautiful AGENDA
ITEM SUMMARY FORM

MEETING DATE: 6/8/2020

ITEM #8

PREPARED BY: Megan Mainer

AGENDA ITEM: City Branding

AGENDA ITEM DESCRIPTION: Discussion and possible action regarding City Branding options.

- | | | |
|---|---|---|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Consent item | <input checked="" type="checkbox"/> Discussion item |
| <input type="checkbox"/> Discussion and possible action | <input type="checkbox"/> Public hearing | <input type="checkbox"/> Executive session item |

BUDGETED AMOUNT:

NA

FUNDS REQUESTED:

NA

FUND:

NA

EXECUTIVE SUMMARY: On May 12, 2020, staff presented the branding survey results along with Facebook comments for direction. City Council directed staff to develop an RFP to open City Branding to public artists. The criteria specified was that it must include the name Angleton, a heart, purple in the color palette, "Heart of Brazoria County" as well as meet all branding requirements.

Staff emailed Clark Condon on May 13, 2020 and requested different color palettes, including purple, be developed.

Staff will discuss City Branding with City Council, where the public can comment, on June 23 and July 14.

The preliminary project schedule for City Branding selection is as follows:

Task	Start
RFP Issue Date	May 14, 2020
Proposal Submittal Deadline	June 12, 2020
City Council Review	June 23, 2020
Design Survey Posted	June 26, 2020
Design survey Closed	July 3, 2020
City Council Recommendation & Approval	July 14, 2020

ATTACHMENTS (Attachment description):

RECOMMENDATION: NA